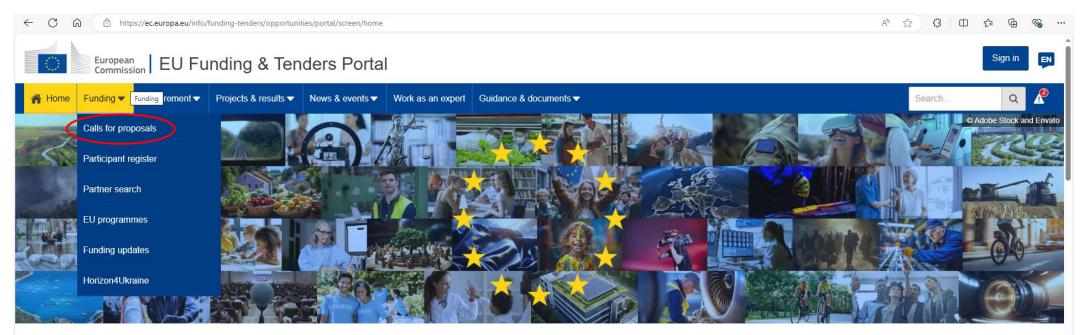
# The application process in eGrants



### **Funding & tender opportunities portal**



#### Discover the funding & tenders opportunities

Find out how to participate by following these key steps.

#### Find calls for proposals

Explore the available EU funding opportunities by searching for calls for proposals within your topics of interest, find partners and submit a proposal.

#### View projects and results

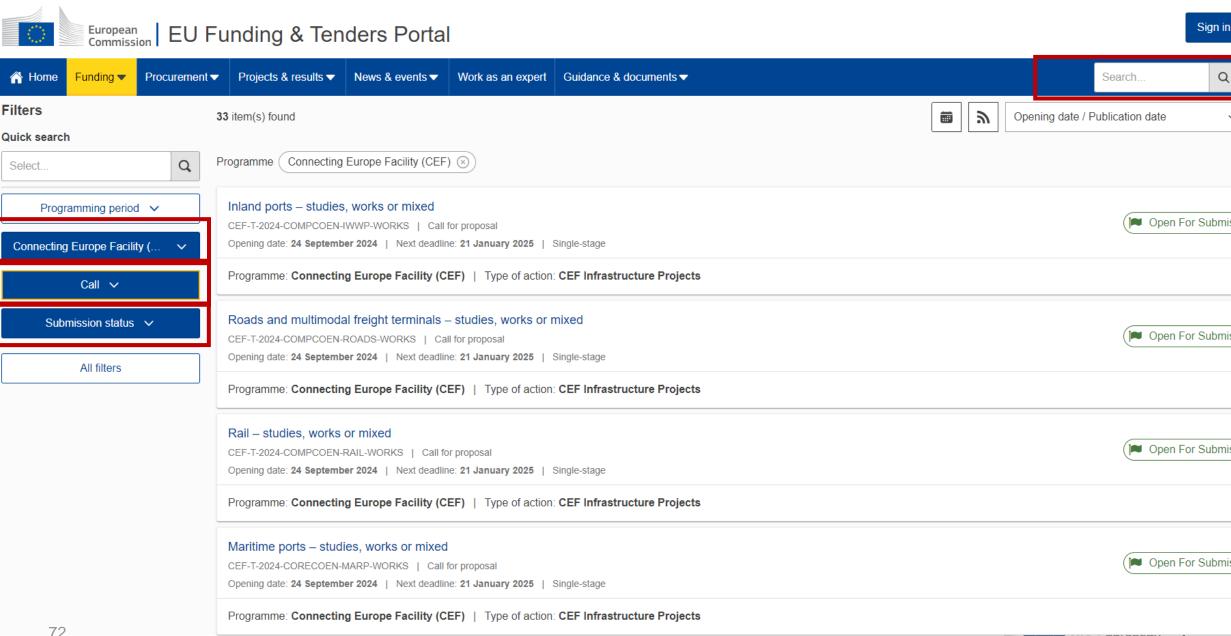
Browse through EU funded projects and learn about the results. Invest in opportunities and get inspired by the highlights and success stories.

#### Find calls for tenders

Find business opportunities in the calls for tenders managed by EU institutions, bodies and agencies.

#### Work as an expert

Proposals and projects need evaluations, monitoring and domain-specific knowledge advice from experts.



### **Topic page**

Rail – studies, works or mixed CEF-T-2024-CORECOEN-RAIL-WORKS

#### Topic Call for proposal

Internal navigation	General information			
General information	Programme		Rudget even view	
Topic description	Connecting Europe Facility (CEF)	l	Budget overview	
Topic updates	Call CEF 2 Transport - Projects on the Core Network – C			
Conditions and documents	Type of action CEF-INFRA CEF Infrastructure Projects	<b>Type of MGA</b> CEF Action Grant Budget-Based [CEF-AG]		(Pen For Submission)
Partner search announcements	Beerline model	Or a size of the		Decalling data
Start submission	Deadline model single-stage	Opening date 24 September 2024		Deadline date 21 January 2025 17:00:00 Brussels
Topic Q&As				
Get support	Topic description			
Call information	Objective:			
Call updates		re projects on the TEN-T core and extended core networks.		
	Scope:			
73		✓ Show more		



### Starting a submission

#### Start submission

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

CEF Infrastructure Projects [CEF-INFRA], CEF Action Grant Budget-Based [CEF-AG]

Start submission



Need help?

### **Twinned proposals**

- Twinned proposals concern one project: where the interventions are eligible under different topics: e.g. a railway upgrade outside a port for its hinterland connectivity (Rail) coupled with basic port infrastructure works (Maritime ports)
- The work packages must be split with each part submitted to its corresponding topics
- Each proposal will be evaluated on its own merits based on the award criteria detailed in the Call text, while taking into account the twinning with other applications - FAQ 17810.



### **Submission IT tool**

#### Proposal forms

Deadline 21 January 2025 17:00:00 Brussels Local Time 119 days left until closure	<ul> <li>In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding &amp; Tenders Portal.</li> <li>Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.</li> <li>Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.</li> <li>Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.</li> </ul>	Close (
Call data		
Call: CEF-T-2024-CORECOEN Topic: CEF-T-2024-CORECOEN-RAIL-WORKS	Your proposal contains changes that have not yet been submitted.	
Type of action: CEF-INFRA	Administrative forms (Part A)	
Type of MGA: CEF-AG  Topic and type of action can only be changed by creating a new proposal.	Edit GIS data View history Print preview	
Proposal data	Part B and Annexes	
Acronym: test Draft ID: SEP-211099688	In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.	
Download Part B templates	Part B*	Upload 📑
Download part B templates	Detailed budget table per WP*	Upload 🖡
	Annual activity reports	Upload 📑
Support & Helpdesk	List of previous projects	Upload 🖡
Online Manual     Thow To	Timetable/Gantt chart *	Upload 🖡
Thelpdesk 🛛 🖓 FAQ	Letters of support (MS Agreement) *	Upload 🖡
Sarvica Dask		J

### **Application Form Part A – Tips**

- Acronym: 1-2 key words (20 characters)
- Title: draft a <u>concise</u> title, NOT ALL CAPS, in English (200 characters)
- Abstract/short description:
  - Start the abstract with a 3-5 sentence summary of the project highlighting what is being implemented and the expected benefit
  - Be factual and avoid technical language
  - Quantify the results of the project whenever possible: reduced travel time, improved safety, etc





#### ✓Acronym: UCBI ROMD

✓ **Title:** Ungheni Cross Border Infrastructure RO-MD

#### ✓ Abstract intro:

The project concerns works for the upgrade of the cross-border area between Romania and the Republic of Moldova at Ungheni, by construction/modernization of the road, construction of Border Cross Point (BCP) and purchase of equipment for the border crossing services.

The main benefit of the project will be the increased capacity and safety of traffic between the European Union and Ukraine as part of the Solidarity Lanes initiative.

### **New TEN-T Corridors selection**

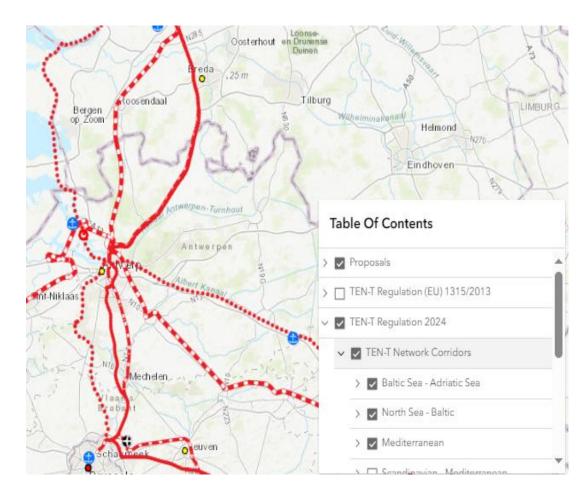
- In the Part A application form, other questions, only select the relevant European Transport Corridor the project contributes to
- The Transport mode, pre-identified links and type of links should be left blank
- This will generate a non-blocking (yellow) error, which can be ignored

< Budget		Other o	uestions		Val	lidation result >
5						indation result P
Table	of contents	Validate form	Save form	Save & exit f	orm	
5 - Other questions						
*						
s the proposal complementary (	(twinned) to	another propos	al submitted unde	er the call?		?
is the proposal complementary to a	nother propos	:al?		NO		
is the proposal complementary to a				RO		
Atlantic	nth EU'	s research progr	ammes projects?			?
Baltic Sea - Black Sea - Aegean Sea	t, energy	and digital		YES		~
Baltic sea – Adriatic sea	research	programmes not	ably by Horizon 20	20 or		
Mediterranean		programmes, nos		YES		~
None North Sea - Baltic	ited com	stries will the pro	ject be implemente	od2		
North Sea - Baltic North Sea – Rhine- Mediterranean	neu cou	lutes will the pro-	jeet be implemente			
Other sections of the Core network				~	Add	Remove
Other sections of the core network	ur prop	osal contribute?	?			
Rhine - Danube						
Rhine - Danube Scandinavian - Mediterranean		e of the pre-	Pre identified li			



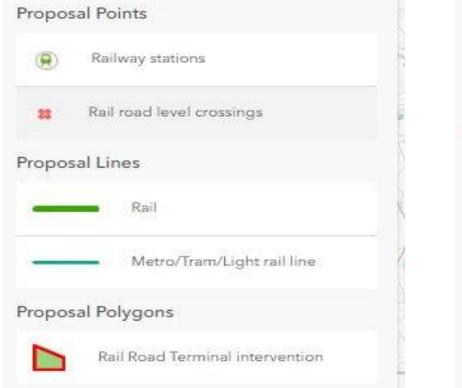
### **New GIS Encoding options**

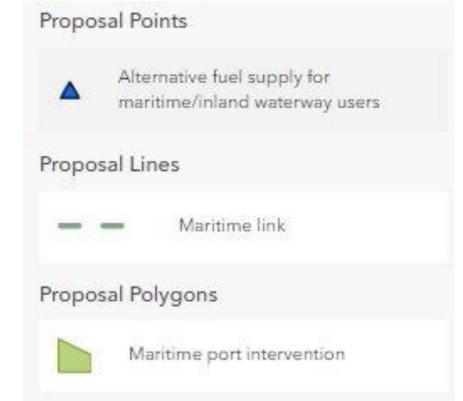
- The 2024 call uses a new taxonomy for infrastructure objects !
- User Guide:
   <u>https://webgate.ec.europa.eu/tentec/grant/gis/es</u>
   <u>ub 2 0 0/manual/CEF2 GIS Data Submission</u>
   <u>User\_Guide.pdf</u>
- You may visualize the revised TEN-T corridors on the map by selecting the overlay





### **New GIS Encoding options**







### **Budget requirements for proposals**

Budget in Part A:

You register the data in the submission system

&

#### **Detailed budget table per work package:**

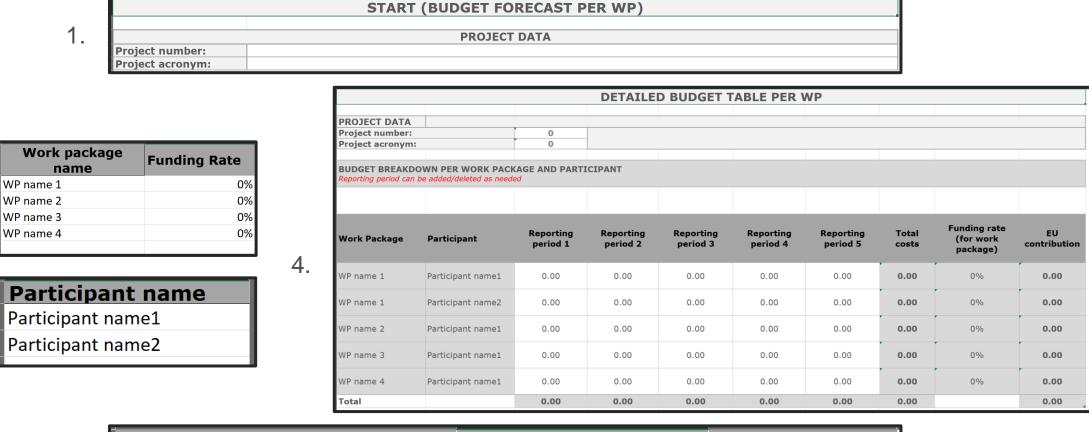
You register the data in the Excel file and upload it for all applications, or

#### **Calculator for unit contributions** :

You register the data in the Excel file and upload it for ERTMS applications



#### Detailed budget table per Work Package – Reminder for all actual costs proposals



	#	-	EU CONTRIBUTION	-	TOTAL COSTS 🔽
5.	ENCODE VALUE FROM EGRANTS	5		0	0
	DIFFERENCE		<b>*</b>	0	0_

3.



### Case 1: Budget for works/mixed topics

Each topic comes with a preconfigured funding rate.

Register your amounts based on the cost categories:

A. personnel, B. subcontracting, C. purchase

If applicable:

- (D2) studies (also for all studies proposals) allowing 50% funding rate for all studies components,
- (D3) synergetic element works only allowing to ensure that the cap of 20% of the total eligible costs is applied,
- (D4) works in outermost regions allowing 70% funding rate for works only
- (D5) land purchases allowed only under COEN calls

**Do not** register <u>financial support to third parties (D1)</u> or <u>indirect costs</u>



# Case 1: Budget in the submission system for works/mixed topics

Prop	plication f	21078451	5															?								
If yo	ar proposal fulfils the criteria specified in the call documents, you can select below a different reimbursement rate (the standard rate is selected by default):																									
No.	Name of beneficiary	Country	Role	Personnel costs - without volunteers /EUR		costs -	costs - Equipmen	costs -	Financial support to third parties/ EUR	1	Synergetic elements/ EUR	Works in outermost regions/ EUR Special Funding rate 70	Land purchases EUR	Indirect / costs/EUR	Total eligible costs/EUR	Ineligible costs/EUR	Total estimated project costs and contributi ons/EUR	Funding rate	EU contributi on to eligible	Requested EU contributi on to eligible costs/EUR	Max grant amount/ EUR	Income generated by the project/ EUR	In kind contributi ons/EUR	Financial contributi ons/EUR	Own resources/ EUR	Total estimated project income/ EUR
1	Charalampos Xenogiannis	BE	Coordinator						$\bigcirc$			$\bigcirc$			0,00		0	50	0,00		0,00					0,00
			Total	(	) 0	0	0	0	0	0	0	0	0	0,00	0,00	0	0	50	0,00	0,00	0,00	0	0	0	0	0,00



#### **Case 2**: Budget in the submission system for **works in outermost regions** under works/mixed topics

Aţ	pplication f	forms																								
	posal ID SEP-2		5																							
	ronym budg - Budge	et table																?								
	our proposal fulf		taria spacified	in the call of	locuments	vou can sale	act balow a	different rei	mhursaman	t rate (the s	tandard rate	is selected	by default):													
						-				t fate (the s		is selected	by default).													
					Funding R					~				1			1	1	1	1				1		
No.	. Name of beneficiary	Country	Role	costs -	cting costs/EUR	Purchase costs - Travel and subsistenc e/ EUR	costs - Equipmen	costs -	Financial support to third parties/ EUR			e Works in outermost regions/ EUR		Indirect costs/EUR	Total eligible costs/EUR	Ineligible costs/EUR	Total estimated project costs and contributi ons/EUR		EU contributi on to eligible	Requested EU contributi on to eligible costs/EUR	Max grant amount/ EUR	Income generated by the project/ EUR	In kind contributi ons/EUR	Financial contributi ons/EUR	Own resources/ EUR	Total estimated project income/ EUR
										Special Funding rate 50		Special Funding rate 70														
1	Charalampos Xenogiannis	BE	Coordinator	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$		$\bigcirc$		$\bigcirc$		0,00		0	50	0,00		0,00					0,00
			Total	0	0 0	0	0	0 0	0	0	0	0	0	0,00	0,00	0	0	50	0,00	0,00	0,00	0	0	0	0	0,00

For outermost regions, all costs should be allocated in the corresponding columns of Studies and Works to benefit from the higher co-financing rates of 50 and 70%, respectively.



## Case 3: Budget in the submission system for studies only proposals under works/mixed topics

-	plication f		_																							
	onym budg																	_								
3 -	Budge	t																?								
If yo	your proposal fulfils the criteria specified in the call documents, you can select below a different reimbursement rate (the standard rate is selected by default):																									
		30% Funding Rate																								
No.	Name of beneficiary	Country		Personnel costs - without volunteers /EUR	cting costs/EUR	Purchase costs - Travel and subsistenc e/ EUR	Purchase costs - Equipmen t/EUR		Financial support to third parties/ EUR		Synergetic elements/ EUR			Indirect / costs/EUR	Total eligible costs/EUR	Ineligible costs/EUR	Total estimated project costs and contributi ons/EUR	Funding rate	EU contributi on to eligible	Requested EU contributi on to eligible costs/EUR	Max grant amount/ EUR	Income generated by the project/ EUR	In kind contributi ons/EUR	Financial contributi ons/EUR	Own resources EUR	Total estimated project income/ EUR
1	Charalampos Xenogiannis	BE	Coordinator											0,00	0,0	D	0	50	0,00		0,00					0,00
			Total	0	0	0	0	0	0	0	0	0	0	0,00	0,0	0 0	0	50	0,00	0,00	0,00	0	о	0		0,00

- Please record the costs of full study proposals (except NewTech topic) and study tasks/work packages in mixed proposals in the column "Studies/"only.
- This cost category D2 'Studies' activates **the funding rate of 50%** regardless of the project funding rate of 30% or 50% available in the submission system.
- Please keep in your accounts the further split per cost categories of personnel, subcontracting and purchases within the D2 'Studies' – for latter financial reporting during project implementation.

#### Case 4: Budget in the submission system for Multimodal Passenger Hubs topic

Proj Acr	pplication f posal ID SEP-2 onym budg - Budget	210784515 et table	;															?								
If yo	ur proposal fulfils the criteria specified in the call documents, you can select below a different reimbursement rate (the standard rate is selected by default):																									
				50%	% Funding	Rate				~																
No.	Name of beneficiary	Country	Role	Personnel costs - without volunteers /EUR	Subcontra cting costs/EUR	costs -	costs - Equipmen	costs -	support to third parties/	Studies/ EUR	Synergetic elements/ EUR		Land purchases, EUR	Indirect / costs/EUR		Ineligible costs/EUR		Funding rate	EU contributi on to eligible	Requested EU contributi on to eligible costs/EUR	amount/ EUR	Income generated by the project/ EUR	In kind contributi ons/EUR	Financial contributi ons/EUR	Own resources/ EUR	Total estimated project income/ EUR
										Special Funding rate 50		Special Funding rate 70														
1	Charalampos Xenogiannis	BE	Coordinator						$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$	00	0,00		0	50	0,00		0,00					0,00
			Total	(	) ()	0	0	0	0	0	0	0	0	0,00	0,00	0	0	50	0,00	0,00	0,00	0	0	0	0	0,00

- For this study topic, the project funding rate is set to 50% in the submission system.
- Please register the costs in the applicable cost categories: A. personnel, B. subcontracting and C. purchase



#### Case 5: SESAR Digital Sky Demonstrators

- The project funding rate is set to 50% in the submission system even if the call specifies the following options for PBN projects:
  - Optimise TMS airspace (30%)
  - If coupled with decommissioning of ground infrastructure or synchronization with aircraft equipage (40%)
- Please calculate the amount corresponding to 30% or 40% and request a lower EU contribution in the submission system.

	Total estimated project costs and contributions/EUR	Funding rate	Maximum EU contribution to eligible costs/EUR	Requested EU contribution to eligible costs/EUR	Max grant amount/EUR	g
)	1 000 000.00	50	500 000.00	400 000.00	400 000.00	_
) )	1 000 000.00		500 000.00	400 000.00	400 000.00	



### Case 6: Budget for ERTMS unit contributions

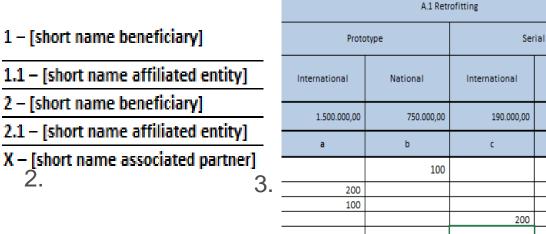
1 ERTMS COEN CALL INPUT

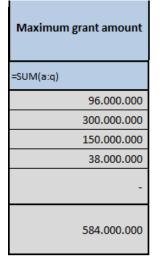
2 ERTMS COEN CALL OUTPUT

4.

3 - ERTMS GEN CALL INPUT

- 1. Choose the GEN/COEN call input sheet 1 [short name beneficiary]in the Excel file 'Calculator for ERTMS'  $\frac{1.1 - [\text{short name affiliated entity}]}{1.1 - [\text{short name affiliated entity}]}$
- 2. Introduce participants of the project
- Record the estimated number of onboard / trackside ERTMS units per participant
- 4. In the output sheet: see the maximum grant amount per participant
- Encode the total maximum grant amount in the budget of the submission system
- 6. Upload the Excel file 'Calculator' in the submission system





	No.	Name of beneficiary	Country	Requested grant amount
5.	1	Baird Consulting Scs	BE	0.00



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### **Budget requirements for proposals**

#### **Consequences for budget planning and structure**

- For studies only proposals (except multimodal passenger hubs) under works/mixed topics, please keep in your accounts the further split per cost categories of personnel, subcontracting and purchases within the D2 'Studies' – for latter financial reporting during project implementation
- Total costs must match between the budget tables per cost category and per work package
- In case of divergences the information in the structured data (part A) will prevail for the valuation of your proposal.
- Plan and prepare your accounting: Any cost foreseen to be claimed for reimbursement in the future must be clearly attributable under both approaches
- Define work packages with a single funding rate to avoid complexity of financial reporting.
- Works for synergetic elements or land purchases must be defined as a separate work package



### **General CEF FAQs**

1. To access the general CEF FAQs, make certain that no Programme Filter is applied.

2. General FAQ can be searched with the term 'CEF Transport' in the FAQs and exported into a dataset

Frequently Asked Questions	(FAQ)
For questions related to specific calls or topics, plea	ase refer to the Topic Q&A section on the topic pages (search for the appropriate topic)
Filters	73 item(s) found
Quick search	
CEF Transport X Q	
Match whole words only	Active
Туре 🗸	Yes, it is possible to request a lower funding rate by indicating the corresponding lower grant amount in the 'requested EU contribution to eligible
Programming period V	Under CEF Transport, what percentage of funding should be chosen for a work package dedicated to Project Management within
Programme 🗸	
Active 🗸	Project Management costs are financed at the main funding rate for the proposal. For mixed proposals with a 30 & 50% rate, the 30% rate should
All filters	Under CEF Transport, is it possible to submit applications using a design and build formula?
	Yes, it is possible to submit a proposal implementing a design and build formula (i.e. studies and works covered by a single procurement contract
	Under CEF Transport, can projects be financed with private capital, for example in the context of a privately operated terminal?
	Yes. As stipulated in the section 6 of the call document private bodies established within the EU or in a third country associated to the CEF progra
	Under CEF Transport, do CEF grants qualify as State aid?
	No, CEF grants are not considered State aid.



### **Topic Specific Q&As**

#### • Topic related FAQ can be found in the topic pages

#### ERTMS – unit contribution

CEF-T-2024-SIMOBGEN-ERTMS-UNITS



nternal navigation	General information			
General information	Programme		Budget overview	
Topic description	Connecting Europe Facility (CEF)		Budget overview	
Topic updates	Call CEF 2 Transport - Actions related to smart and interoperable mobility – General envelope			
Conditions and documents	Type of action CEF-ERTMS-UN CEF ERTMS Unit Grants		(Pen For Submission)	
Partner search announcements		CEF Unit Grant [CEF-AG-UN]		
Start submission	Deadline model single-stage	Opening date 24 September 2024		Deadline date 21 January 2025 17:00:00 Bruss
Topic Q&As				
Get support	Topic description			
Call information	Objective:			
Call updates	he objective is to increase the interoperability of rail transport by deploying European Ra	il Traffic Management System (ERTMS).		
93	Scope:			
		<ul> <li>Show more</li> </ul>		

### **Need help?**

- <u>Online Manual</u>: Step-by-step online guidance
- <u>GIS User Guide</u>: Step-by-step GIS guidance
- <u>IT-How-to</u>: IT guidance with screenshots
- <u>IT helpdesk</u>: Contact the IT helpdesk for questions such as forgotten passwords, access rights, technical aspects of submission of proposals, etc.
- FAQ related to the 'submission of proposals' process
- More CINEA guidance on GA preparation & implementation under <u>Templates</u>
   <u>& forms: 2021-2027 CEF Projects European Commission (europa.eu)</u>
- Call related questions: <u>CINEA-CEF-TRANSPORT-CALLS@ec.europa.eu</u>
- IT Service desk: <u>EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu</u>

### Submission checklist

#### Before submitting the application, make sure to:

- Submit the application under the correct topic.
- Encode all sections of application form **part** A directly in the Electronic Submission System administrative information about the participants and the summarised budget for the project.
- Indicate the location of the action through the GIS data button.
- Complete and upload application form part B technical description of the project (limited to max. 120 pages - any additional pages will be made invisible to the evaluators by the system).
- Complete and upload all mandatory annexes.
- Use the forms provided inside the Electronic Submission System.
- Forms/templates **should not be modified**.



### Pay attention to!

- Proposals must be submitted electronically via the Electronic Submission system. Paper or e-mail submissions are NOT possible.
- **Proposals must be complete**, i.e. include all documents and mandatory annexes. After call closure the application can no longer be edited.
- Proof read your proposal:
  - Evaluators can only assess your proposal on the basis of provided information no assumptions will be made.
  - Make sure that key information is available in English in the application.
- Complete your application sufficiently in advance to avoid any last minute technical problems. Don't leave the submission for the last day!



### Useful information

- All beneficiaries must be registered in the Participant Register and have a Participant Identification Code (PIC) before submitting an application.
- To access a draft or submitted proposal  $\rightarrow$  log in to the Funding & Tenders Portal and go to "My Proposals".
- Who can edit a proposal? The creator of a proposal becomes by default the coordinator who determines the access rights of other participants to the proposal.
  - Contacts of the coordinating organisation with full access rights can edit all parts of the proposal, upload the technical annexes, and submit the proposal.
  - Contacts of the other participating organisations can edit their parts of the administrative form and can read other parts.



#### **Reminder on the terminology**

**Project** used in the call document or application form is synonymous to the term 'action' used in the CEF Regulation, article 2 : Action means any activity which has been identified as financially and technically independent and has a set time-frame.

**Work Package** (WP) is a major subdivision of the project - equivalent to activity under CEF1:

- Example: Project Management or preparation of Detailed Designs
- WPs can run in parallel and/or be sequential.
- **Task** is a subdivision of a Work Package:
  - Example: Within WP "Project Management": coordination meetings, accounting, project monitoring.

