



Addendum Guidelines for applicants 2020

LIFE Climate Action

LIFE Environment and Resource Efficiency

LIFE Nature and Biodiversity

LIFE Environmental Governance and Information

LIFE Integrated Projects

--

Dear applicants, taking into account the impact of the outbreak of Covid-19, we have decided to change several elements of the LIFE call for proposals published on 2/4/2020. The changes agreed are the following (more details are given in the following paragraphs):

- the percentage of the first pre-financing has increased for traditional grants with at least one mid-term reporting period;**
- the depreciation requirements for all action grants with durable goods can now be eligible in full under certain conditions for all type of beneficiaries;**
- the work of volunteers for “Traditional” and Integrated Projects will be considered as an eligible cost based on per diem unit costs.**

We are looking forward to receiving your LIFE applications.

1. Modifications to the guides for applicants published on 02/04/20

1.1 Changes applicable to the 'traditional projects' only

1.1.1. The payment schedule foreseen for grants with at least 1 mid-term report :

	1st pre-financing (*)	Further pre- financing(s)	Final payment
One Mid-term report (for projects with a duration exceeding 24 months or where the Union contribution exceeds EUR 300,000)	40%	40%	max. 20%
Two Mid-term reports (Upon request of the coordinating beneficiary and only in case of projects with a duration of 48 months and where the Union contribution exceeds EUR 4,000,000)	40%	20%	max. 20%

(*) Please note that 1st pre-financing might be subject to the receipt of a financial guarantee

1.1.2. Non-depreciation of equipment and infrastructure under certain conditions

Applicants **(private/public) under all strands** can include the full purchase price of equipment and/or infrastructure as eligible cost in their budget if they comply with the following :

*For all LIFE traditional projects, the purchase costs incurred for durable goods, intrinsically connected with the implementation of the project and used to a significant degree within its duration, shall be considered eligible in full. Such eligibility shall be subject to the coordinating beneficiary and associated beneficiaries undertaking to continue to assign these goods **definitively and exclusively** to the same objectives and purpose foreseen by the project co-financed under LIFE.*

This commitment shall extend beyond the end of the project and cover at least the whole economic life of the good.

1.2 Changes applicable to the 'integrated projects' only

1.2.1. Non-depreciation of equipment and infrastructure under certain conditions

Applicants **(private/public) under all strands** can include the full purchase price of equipment and/or infrastructure as eligible cost in their budget if they comply with the following :

*For all LIFE integrated projects, the purchase costs incurred for durable goods, intrinsically connected with the implementation of the project and used to a significant degree within its duration shall be considered eligible in full. Such eligibility shall be subject to the coordinating beneficiary and associated beneficiaries undertaking to continue to assign these goods **definitively and exclusively** to activities implementing the targeted plan beyond the end of the integrated project co-financed under LIFE.*

This commitment shall extend beyond the end of the project and cover at least the whole economic life of the good.

1.3 Changes applicable to ‘traditional’ and ‘integrated projects’

1.3.1. Volunteer Costs

The call for proposals 2020 allows, in accordance with the Financial Regulation and Commission Decision C(2019)2646 of 10.4.2019, for the work performed by volunteers to be considered as acceptable co-financing. Such co-financing shall be considered as eligible personnel costs and shall take the form of unit costs.

The unit cost only covers the direct ‘personnel costs’. Any other direct costs related to volunteers, like e.g. travel and subsistence – when specifically incurred for the LIFE project – have to be declared under the respective cost category.

The volunteer costs may be included in the basis for the calculation of the flat rate for overheads. All other costs related to volunteers that are not only nor specifically incurred for the LIFE project, are deemed to be covered by the flat rate for the overheads.

A volunteer, is defined as a person working on a non-compulsory basis for an organisation without being paid.

How to include the volunteer costs in the budget ?

The work carried out by volunteers under the LIFE programme shall be declared as personnel costs on the basis of unit costs that were authorized ex-ante. The costs of volunteer work will need to be clearly specified in the ‘budget table F1’.

- Proposers should mention ‘volunteers + the country where the volunteers will perform their activities’ under ‘the Category/Role in the project’ column.
- The unit rate applicable to the country (see table below) should be filled in the ‘daily rate column’
- The total number of volunteer days should be filled in the number of ‘person days’ column.

Limitations applicable to volunteer costs ?

There are two limitations to the usage of volunteer costs :

- In accordance with Article 186 of the Financial Regulation the Union Contribution shall be limited to the estimated eligible costs other than those covering volunteers’ work.
- And Article 190 of the Financial Regulation limits the value of the volunteers’ work to 50% of the funding sources of the action, including in kind contribution.

Overview Unit cost per Country - Amount per Day (in EUR)

Denmark, Ireland, Luxembourg, Netherlands, Austria, Sweden, Liechtenstein, Norway (157 EUR)

Belgium, Germany, France, Italy, Finland, United Kingdom, Iceland (131 EUR)

Czech Republic, Greece, Spain, Cyprus, Malta, Portugal, Slovenia (78 EUR)

Bulgaria, Estonia, Croatia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia (47 EUR)

Australia, Canada, Hong King, Israel, Japan, Kuwait, Macao, New Zealand, Qatar, United Arab Emirates, United States of America, Switzerland. (92 EUR)

Albania, Angola, Antigua and Barbuda, Argentina, Barbados, Bosnia and Herzegovina, Brazil, Chile, Colombia, Comoros, Cook Islands, Dominica, Gabon, Grenada, Ivory Coast, Former Yugoslav Republic of Macedonia, Kosovo, Lebanon, Libya, Mexico, Montenegro, Nigeria, Peru, Saint Kitts And Nevis, Saint Lucia, Saint Vincent And the Grenadines, Sao Tome and Principe, Serbia, Seychelles, Thailand, Turkey, Ukraine, Uruguay, Venezuela, Zambia, Zimbabwe (45 EUR)

Afghanistan, Azerbaijan, Bahamas, Bolivia, Burkina Faso, Cameroon, China, Congo, Costa Rica, Djibouti, Dominican Republic, Ecuador, El Salvador, Georgia, Guatemala, GuineaBissau, Haiti, Iran, Iraq, Jamaica, Jordan, Kazakhstan, Kenya, Micronesia, Morocco, Mozambique, Namibia, Palestine, Panama, Papua New Guinea, Paraguay, Senegal, South Africa, Surinam, Swaziland, Russia, Trinidad and Tobago, Vanuatu (32 EUR)

Algeria, Armenia, Bangladesh, Belarus, Belize, Benin, Bhutan, Botswana, Myanmar, Burundi, Cambodia, Cape Verde, Central African Republic, Chad, Congo – Democratic Republic of the-, Cuba, Korea (DPR), Egypt, Eritrea, Ethiopia, Equatorial Guinea, Fiji Island, Gambia, Ghana, Guinea, Guyana, Honduras, India, Indonesia, Kiribati, Kyrgyzstan, Laos, Lesotho, Liberia, Madagascar, Malawi, Malaysia, Maldives, Mali, Marshall Islands, Mauritania, Mauritius, Moldova, Mongolia, Nauru, Nepal, Nicaragua, Niger, Niue, Pakistan, Palau, Philippines, Rwanda, Samoa, Sierra Leone, Solomon, Somalia, South Sudan, Sri Lanka, Sudan, Syria, Tajikistan, Tanzania, Timor-Leste – Democratic Republic of, Togo, Tonga, Tunisia, Turkmenistan, Tuvalu, Uganda, Uzbekistan, Vietnam, Yemen (17 EUR)

When volunteers do not work on a fulltime basis, the amount as stated per day above needs to be divided by eight.