



European
Commission



e-GRANTS *Amendment* Processes

EASME



GRANT AGREEMENT
ART 39

Amendments

Consortium Request



MAIN STEPS



Pre-requisite:

GA signed **BY EU**

- **Launch the Amendment Request in the Funding & Tender Portal**
- **Compose the Amendment**
(introduce all the changes → "Amendment Clauses" selected automatically)
 - 3 documents generated automatically:
 - Amendment Request Letter
 - Amendment **Core** Letter
 - Grant Agreement Data Sheet
- **Lock the data**
- **EU Revise** (mandatory step) → **EU officers revise the data**
- **EU Officers can Validate or Reject**
- **If EU validation → Sign & Submit (PLSIGN Project Legal Signatory of Coordinator) the Amendment request to EU**

=====

EU

- **Assessment**
- **EU - eSignature OR REJECTION**

AMD request



Consortium

PLSIGN (3)

(1) Launch AMD request
Encode changes

Lock for review

EU Review

(Unlock to draft)

Sign and Submit

EU OFFICERS

REJECT

(2)

VALIDATE

(4)

Assessment
E Signature



MENU

MY PROJECT(S)



My notifications

(1)

LOGIN



European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA) | Welcome M

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Organisation(s) | GRANTS | My Proposal(s) | **My Project(s) (2)** | My Formal Notification(s) | My Expert Area

My Project(s)

Online manual "Grant management" | IT HOW TO "Grant management"

More info

Results: 1 | Download excel list | Search..

ACRONYM	CALL	PROGRAM	PROJECT	PHASE	ACTIONS
XXXXX	XXXXXXXXX	EMFF	999999	Active	Actions (3)

1 | 10

- Manage Consortium
- Manage Project (4)
- View Proposal

Launch Request for Amendment



RESEARCH & INNOVATION
Grant Management Services

European Commission

Help

Marianne PAREZ

Launch new interaction with the EU +

MY PROJECT

Call: EMFF-BlueEconomy-2018
Type of Action: EMFF-AG
Acronym: XXXXXR
Current Phase: Grant Management
Number: 99999
Duration: 24 months
GA based on the: EASME MGA — Multi - 5.null
Start Date: 01 Oct 2019
Estimated Project Cost: €1,522,518.89
Requested EU Contribution: €989,637.28
Contact: XXXXXXXXXX

Latest Legal Data
Active Processes
Document Library
Communication Centre
Archived Processes

H2020 ONLINE MANUAL

HOW TO

Continuous Reporting
XXXXXXXXXXXXXXXXX
08 Oct 2019
Started
Completed

Continuous reporting data

Launch new interaction with the EU

Choose one of the options below

- Request for Amendment** Launch
Including notification on termination of the participation of one or more beneficiaries. Choose the data set based on which you would like launching a new amendment request:
 latest legal data
- Grant Agreement Termination by beneficiaries** Launch
Attention! This option is reserved for the termination of the grant agreement. The termination of the grant agreement is considered as a last resort measure, if all other efforts to continue the action fail. Termination is irrevocable and comes into force immediately after signature and submission. You are advised to consult the available guidance of the corresponding funding programme or contact the responsible officer in charge of your grant agreement.
- Formal Notification** Launch
Attention! The use of the formal notification channel is reserved for specific purposes e.g. for communication as set out in the model grant agreement (MGA) e.g. obligation to provide information upon request or obligation to inform).
If you wish to interact with officers, please use the messaging facility (see below).
- Communication to the Project Officer** Launch
At any time, you may wish to informally exchange messages or ask questions to the Service via the electronic system. If your query is related to an ongoing process, you're encouraged to use the messages section of that process.

ov 2019
0 days)
Paid

(1)

6

Consortium Requested Amendment → REQUEST ID



New Process created

A **Request** can contain several changes to the GA. It will be considered as a **package**.

RESEARCH & INNOVATION

Participant Portal - Grant Management Services

Help

Marianne PAREZ

Launch new interaction with the EU +

Consortium Requested Amendment
AMD-999999-2

29 Jan 2018

Launched Prepared Submitted Admissible Decision

Cancel amendment

Amendment preparation

Lock for review

New messages (0)

Project Summary

Project 633929 (Prominent) - SIGNED (IN FORCE)

Responsible Unit: HEAR/IC2
Call: H2020-AG-2014-2015 submitted for H2020-AG-2014-TrustDays (28 Aug 2014
Topic: HG-4-4-2014 - Promoting Innovation in the Inland Waterways Transport (PWT) sector
Type of Action: Innovation
Duration: 14/04/2015 - 01/09/2015
Important Dates: Project Start Date: 30/04/2018
Amendment Information: Number: (number will be automatically assigned as soon as the amendment is signed by both parties)
Reference: AMD-633929-9
Type: CR (Consortium Requested)
Budget Information: Proposed amendment code: ...

Continuous Reporting
XXXXXXXXXXXXXXXXXX

13 Dec 2017

Started Completed

Continuous reporting data

Process documents

Call: EMFF-BlueEconomy-2018
Type of Action: EMFF-AG
Acronym: XXXXXR
Current Phase: Grant Management
Number: 99999
Duration: 24 months
GA based on the: EASME MGA
— Multi - 5,null
Start Date: 01 Oct 2019
Estimated Project Cost: €1,522,518.89
Requested EU Contribution: €989,637.28
Contact: XXXXXXXXXXXX

- Latest Legal Data
- Active Processes
- Document Library
- Communication Centre
- Archived Processes

H2020 ONLINE MANUAL

HOW TO

!!! Possibility to **CANCEL / WITHDRAW (PLSIGN)** at any moment before EU Signature





Consortium Requested
Amendment
AMD-999999-2

Amendment preparation



"Project Summary" tab

Grant Management
Amendments of Grant Agreement Data
goFund

99999 (REACTAR) EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary

Amendment Information

Beneficiaries

General Information

Reporting Periods

GA Information

GA Options

H+

DOCUMENTS

Project Summary

Project 99999 (REACTAR) - SIGNED (IN FORCE)

Responsible Unit:	EASME/A/03
Call:	EMFF-BlueEconomy-2018 submitted for EMFF-BlueEconomy-2018 / 31 Jan 2019
Topic:	EMFF-03-2018 - Blue economy
Type of Action:	EMFF-AG
Duration:	24

Important Dates:	08/10/2019
Entry into force of the Grant:	01/10/2019
Project Start Date:	30/09/2021
Project End Date:	24/01/2019

Amendment Information:

Number: (number will be automatically assigned as soon as the amendment is signed by both parties)

Reference: AMD-999999-2

Type: CR (Consortium Requested)

Budget Information:

Proposal overall costs :	999999999€
Maximum grant amount after evaluation :	999999999€
Total costs (including non-EU funded) :	999999999€
Total Costs:	999999999€



"Amendment Information" tab UPPER PART (1)



Encode the AMD Justification

Grant Management | Amendments of Grant Agreement Data | goEand

99999 (REACT) | EMFF-AG | Project Summary | **Amendment Information** | Beneficiaries | General Information | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview | Work Packages

EMFF Funding opportunities
Call: EMFF-BlueEconomy-2018 | Topic: EMFF-03-2018 | Unit: EASME/A/03

NO amendment clause is selected; Clauses are selected automatically if you modify data of the project or manually by the Project Officer (for more information, please, check at <https://webgate.ec.europa.eu/fpfis/wikis/display/ECResearchGMS/2.+Amendments>)

Amendment Information

Number: (number will be automatically assigned as soon as the amendment is signed by both parties)

Reference: AMD-~~00000~~

Type: CR (Consortium Requested)

Justification: **Missing information for amendmentJustification**

EU signature date:
Date of entry into force:

Amendment clauses See next slide

	Business Referenc	Description
<input type="checkbox"/>	AT1	Removal of beneficiaries due to their non-accession to the GA
<input type="checkbox"/>	AT2	Removal of a beneficiary whose participation was terminated

Needs to be encoded

This justification will be included in the Request Letter (see p 23)

"Amendment Information" tab

LOWER PART (2)



Amendment CLAUSES

Amendment Information	
Amendment clauses	
Business Refr	Description
<input type="checkbox"/> AT1	Removal of beneficiaries due to their non-accession to the GA
<input type="checkbox"/> AT2	Removal of a beneficiary whose participation was terminated (for other reasons)
<input type="checkbox"/> AT3	Addition of a new beneficiary
<input type="checkbox"/> AT4	Change of beneficiary due to partial takeover
<input type="checkbox"/> AT22	Change of the action's title and/or acronym
<input type="checkbox"/> AT23	Change of the action's duration
<input type="checkbox"/> AT24	Change of the action's starting date
<input type="checkbox"/> AT25	Change of the reporting periods
<input type="checkbox"/> AT37	Change concerning financial support to third parties
<input checked="" type="checkbox"/> AT38	Change of the pre-financing
<input type="checkbox"/> AT39	Change of the pre-financing guarantee
<input type="checkbox"/> AT40	Change of bank account for payments
<input type="checkbox"/> AT51	Change of the dispute settlement forum
<input type="checkbox"/>	Change of Beneficiary Details (legal name, legal address, VAT, ...)
<input type="checkbox"/>	Change of legal status
<input type="checkbox"/>	Universal Transfer of Rights and Obligations

Amendment Clauses are automatically selected **after editing** data in the related tabs (see next slides)

Business Refr	Description
<input checked="" type="checkbox"/> AT21	Change of Annex 1 (description of the action)
<input type="checkbox"/> AT26	Resuming the action after suspension
<input checked="" type="checkbox"/> AT31	Changes of Annex 2 (estimated budget of the action) and/or Annex 2a (additional information on the estimated budget - unit costs)
<input checked="" type="checkbox"/> AT32	Change of the maximum grant amount
<input checked="" type="checkbox"/> AT34	Change to the action's estimated eligible costs
<input type="checkbox"/> AT60	Change due to errors/mistakes

Consortium encodes the changes ...



e. g.
CHANGE OF START DATE (1)
SAVE

Grant Management Amendments of Grant Agreement Data

98309 (EASME) EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018 Unit: EASME/A/03
Topic: EMFF-03-2018

Project Summary Amendment Information Beneficiary **General Information** Reporting Periods GA Information GA Options Financial Information LF Overview

DOCUMENTS

General Information **SAVE**

Project Number 781249

Acronym XXXXXXXXXXXXXXXXXXXX

Title XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Training Project: T50
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXX

Duration 8

Topic INNOSUP

Call H2020-Adhoc-2014-20

Start date 28 Oct 2015

Abstract The first...
The ENIMAC luxembourg... second, inn...
This proposa... management... mentoring se...

October 2015
MON TUE WED THU FRI SAT SUN
28 29 30 1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31 1
2 3 4 5 6 7 8

Validate



"Amendment Information" tab

"LOWER PART"

After Start date has been changed... (2)



Grant Management | Amendments of Grant Agreement Data

99999 (EASME) | EMFF-AG | Project Summary | **Amendment Information** | Beneficiaries | General Information | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview

EMFF Funding opportunities
Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 | Unit: EASME/A/03

DOCUMENTS

Amendment Information | Valid Request Date: | SAVE

EU signature date:
Date of entry into force:

Amendment clauses

→ Amendment Clauses are automatically selected after editing data (-> Full overview of the modifications)

	Business Ref	Description
<input type="checkbox"/>	AT1	Removal of beneficiaries due to their non-accession to the GA
<input type="checkbox"/>	AT2	Removal of a beneficiary whose participation was terminated (for other reasons)
<input type="checkbox"/>	AT3	Addition of a new beneficiary
<input type="checkbox"/>	AT4	Change of beneficiary due to partial takeover
<input type="checkbox"/>	AT22	Change of the action's title and/or acronym
<input type="checkbox"/>	AT23	Change of the action's duration
<input checked="" type="checkbox"/>	AT24	Change of the action's starting date
<input type="checkbox"/>	AT25	Change of the reporting periods
<input type="checkbox"/>	AT37	Change concerning financial support to third parties



Consortium encodes the changes ...



e.g. REMOVE BENEFICIARY BECAUSE NON-ACCESSION

Grant Management Amendments of Grant Agreement Data

99999 (EASME) EMFF-AG
EMFF Funding opportunities
Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary Amendment Information **Beneficiaries** General Information Reporting Periods GA Information GA Options Financial Information LF Overview

DOCUMENTS

To be done by EU Officer

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status	Actions
1	CO	CNRS	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	FR	999997930	VALIDATED			Active	
2	BEN	AIJU-1	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	ES	999443090	VALIDATED			Active	→
▼3	BEN	UNI	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	CH	997721825	VALIDATED			Active	✖
	TP	CDE	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	PT	997787591	VALIDATED			Active	
▼4	BEN	MFX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	FR	956498474	VALIDATED		02/04/2015	Terminated	↺
	TP	UMS	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	FR	996281278	VALIDATED		02/04/2015	Terminated	
	TP	ACS	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	ES	999707027	VALIDATED		02/04/2015	Terminated	
	TP	ODE	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	ES	996680918	VALIDATED		02/04/2015	Terminated	
▼5	BEN	MIF	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	NO	951802607	VALIDATED			Active	✖
	TP	RCM	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	KE	997701067	VALIDATED	24/01/2015		New	
6	BEN	CIA	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	CO	998005744	VALIDATED			Active	✖
7	BEN	KOMVOS	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	BE	949512825	VALIDATED			Not Acquired	Beneficiary Not Acquired
8	BEN	IOF	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	DK	986599902	VALIDATED			Active	→

6 BEN CIA XXXXXXXXXXXXXXXXXXXXXXX CO 998005744 VALIDATED Not Acquired

Consortium encodes the changes ...



e. g.
ADD NEW BENEFICIARY... (1)

Grant Management Amendments of Grant Agreement Data

99999 (ASU) EMFF-AG
EMFF Funding opportunities
Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary Amendment Information **Beneficiaries** General Information Reporting Periods GA Information GA Options Financial Information LF Overview

DOCUMENTS

Beneficiaries

SAVE

+ Add New Beneficiary

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status	Actions
1	CO	✓	SHORT						Active	

Add beneficiary

Search on PIC 9999999 (1)
 Full text search

(2) Search

Search results

PIC	Legal name	Country	PIC Status	More Info
999976978	THE XXXXX OF XXXXX	UK	VALIDATED	More Info

Add beneficiary

PIC: 99986953 LegalName: ASTON UNIVERSITY Country: UK PIC Status: VALIDATED

Short Name: ASU xxxxxxxxxxxxxxxx (3)

Start Date: [calendar icon]

A fixed starting date
 The entry into force of this Amendment
 The date the beneficiary signs the accession form

Cancel Ok

Validate

Consortium encodes the changes ...



NEW BENEFICIARY ADDED ...(2)

99999 (EASME) EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary Amendment Information **Beneficiaries** General Information Reporting Periods GA Information GA Options Financial Information LF Overview Work Pack

DOCUMENTS

Beneficiaries SAVE

+ Add New Beneficiary

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status	Actions
1	CO	SHORT	XXXXXXXXXXXXXXXXXXXX	NL	966984368	VALIDATED			Active	
2	BEN	ASU	XXXXXXXXXXXXXXXXXXXX	UK	999896953	VALIDATED	(Enter Into F		New	

There is no Contribution requested
Cost break down is missing
Partner must identify at least one department who will carry out the work
The Declaration of Honour in not yet signed
The beneficiary 999896953 has no PLSIGN role defined in the Participant Portal for this project. He will not be able to sign any document electronically.
The Accession to the Grant Agreement in not yet signed

THE PLSIGN of the New Beneficiary has to sign the **DoH (Declaration of Honour) & Accession Form** before the PLSIGN (Coordinator) can sign and submit the Amendment Request !!!!!

"Amendment information"

Amendment Clause automatically selected



ADDITION OF A NEW BENEFICIARY (3)

99999 (REACT) EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary | **Amendment Information** | Beneficiaries | General Information | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview | Work Packages | Delivery

DOCUMENTS

Amendment Information

EU signature date:
Date of entry into force:

Amendment clauses

	Business Reference	Description
<input type="checkbox"/>	AT1	Removal of beneficiaries due to their non-ac
<input type="checkbox"/>	AT2	Removal of a beneficiary whose participation
<input checked="" type="checkbox"/>	AT3	Addition of a new beneficiary
<input type="checkbox"/>	AT4	Change of beneficiary due to partial takeover

Addition of a new beneficiary

3. Addition of a new beneficiary

The following new beneficiary is added:

- *ASTON UNIVERSITY (ASTU) — as from the date of entry into force of this Amendment*

This implies the following changes to the Grant Agreement:

- The new beneficiary and the accession date is added to the Preamble:
"ASTON UNIVERSITY (ASTU), established in ASTON TRIANGLE, BIRMINGHAM B4 7ET, United Kingdom GB49741973 — as from the entry into force of amendment No. AD2-71120-1"

SAVE

"Beneficiaries "

e. g. TERMINATION (1)

European Commission

Grant Management Amendments of Grant Agreement Data

EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary | Amendment Information | **Beneficiaries** | General Information | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview

DOCUMENTS

Beneficiaries

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status	Actions
1	CO	XXX	XXXXXXXXXXXXXXXXXXXX	FR	XXXX	VALIDATED			Active	
2	BEN	XXX	XXXXXXXXXXXXXXXXXXXX	ES	XXXX	VALIDATED			Active	
▼3	BEN	XXX	XXXXXXXXXXXXXXXXXXXX	CH	XXXX	VALIDATED			Active	
	TP	XXX	XXXXXXXXXXXXXXXXXXXX	PT	XXXX	VALIDATED			Active	

Terminate

Terminate Participant

2. Beneficiary: ALJU-1

LegalName: XX

PIC: XXXXX

Termination Date:

- Fixed Date
- Date of signature of this amendment by coordinator (notification for termination send date)

Termination reason

Beneficiary requests the termination

Ok Cancel

Date has to be in the future !!

8	BEN	XXX	XXXXXXXXXXXXXXXXXXXX	ES	XXXX	VALIDATED	04/11/2015	Terminated
---	-----	-----	----------------------	----	------	-----------	------------	------------

"Beneficiaries"

e. g. TERMINATION (2)



European Commission

Grant Management Amendments of Grant Agreement Data

99999 (EASME) EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary Amendment Information **Beneficiaries** General Information Reporting Periods GA Information GA Options Financial Information LF Overview

H+ DOCUMENTS

Beneficiaries

Please be aware that the termination of the participation for the beneficiary(ies) will be applied as soon as the amendment is submitted, i.e., when the amendment is signed by the Project Legal Signatory (PLSIGN) of the Coordinator the termination is applied IMMEDIATELY.

This action cannot be retracted. Consequently, the beneficiary(ies)'s participation will be considered to be terminated at the effective date specified as soon as the amendment is submitted, even if the amendment is rejected or withdrawn.

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	Start date	End date	Status
1	CO	Imperial	IMPERIAL SOLUTIONS LIMITED	UK	999991468	VALIDATED			Active
2	BEN	UNEXE	THE UNIVERSITY OF EXETER	UK	999995599	VALIDATED			Active
3	BEN	WU	WIRTSCHAFTS UNIVERSITÄT WIEN	NL	999991634	VALIDATED			Active
4	BEN	TUD	TECHNISCHE UNIVERSITÄT DRESDEN	DE	999997799	VALIDATED			Active
5	BEN	UCPH	UNIVERSITETEN I KØBENHAVN	DK	999991042	VALIDATED			Active
6	BEN	UVA	UNIVERSITAT DE VALLE D'ALBA	ES	999862809	VALIDATED			Active
7	BEN	UU	UNIVERSITEIT UTRECHT	NL	999995099	VALIDATED			Active
8	BEN	CIDAUT	COMMISSION CIDAUT	ES	999547469	VALIDATED		04/11/2015	Terminated
9	BEN	FSUJ	FRIEDRICH-SCHILLER-UNIVERSITÄT JENA	DE	999998799	VALIDATED			Active
10	BEN	UCC	UNIVERSITY COLLEGE DUBLIN	IE	999975717	VALIDATED	18/11/2015		New

!!!!!!

"Documents Terminated Beneficiary "

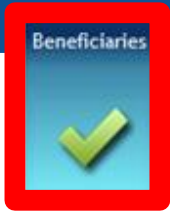


e. g.
TERMINATION (3)

The screenshot displays a web interface for document management. At the top, a navigation bar contains a 'DOCUMENTS' tab, which is highlighted with a red box. Below this, a list of documents is shown under the heading 'Documents'. The list includes items such as 'Amendment core', 'Amendment request letter', 'Grant Agreement Data Sheet', 'Annex 2 - Estimated budget for the action', 'Opinion letter of the leaving beneficiary' (highlighted with a red oval), 'Notification of the termination of the participation of one or more beneficiaries', 'Annex 1 - Description of the action (part A)', and 'Annex 1 - Description Of Action (part B)'. To the right of each document title are icons for file formats: ZIP, PDF, and PDF. An inset window on the right shows the content of the 'Opinion letter of the leaving beneficiary' document, which is a PDF file. The document content includes a header with the text 'PARTICIPATION AND AGREEMENTS' and a subject line 'Opinion letter of the leaving beneficiary'. A blue arrow points from the document title in the list to the inset window.

"Beneficiaries "

e. g.
PARTIAL TAKEOVER



Beneficiaries [SAVE] [Change Coordinator]

Number	Role	Short Name	Legal Name	Country	PIC	PIC Status	EDES	Start date	End date	Status	Actions
1	CO	XXXX	XXXXXXXXXXXXXXXXXXXX	AT	99999	VALIDATED	None			Active	[Icon]
2	BEN	XXXX	XXXXXXXXXXXXXXXXXXXX	UK	99999	VALIDATED	None			Active	[Icon]

(1)

Partial Takeover

Beneficiary XXX

Transfer Date: []

A fixed date
 The entry into force of this Amendment

to the following Beneficiary(ies):

Beneficiary	Actions
Beneficiary	[Add Beneficiary]

Attention!
For all actions: This change is only possible for real projects; see AGA - Annotated Grant Agreement Article 12.2
For multi-beneficiary actions: Do not use 'Partial Takeover' in this case it is enough to simply add the new beneficiary.

[Cancel] [Ok]

[Icon]

Partial Takeover

(2)

(3)

Beneficiary

1 -XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Add new beneficiary

The **Budget** can be updated
WP, Deliverables...

"Work Packages / Deliverables"

Remove, modify, add new



Grant Management | Amendments of Grant Agreement Data | goFund

993930 (EASME) EMFF-AG
EMFF Funding opportunities
 Call: EMFF-BlueEconomy-2018
 Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary | Amendment Information | Beneficiari... | General Information | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview | **Work Packages** | Deliverables

DOCUMENTS

Work Packages

SAVE | Add Work Package

Number	Title	Lead Beneficiary	Start Month	End Month	Deliverables No.	Status	Actions
1	Beta version	XXXXXXXXXXXXXXXXXXXX	1	6	1	Updated	X
Total:							

Grant Management | Amendments of Grant Agreement Data | goFund

993930 (EASME) EMFF-AG
EMFF Funding opportunities
 Call: EMFF-BlueEconomy-2018
 Topic: EMFF-03-2018 Unit: EASME/A/03

Project Summary | Amendment Information | Beneficiari... | General Information | Reporting Periods | GA Information | GA Options | Financial Information | LF Overview | Work Packages | **Deliverables**

DOCUMENTS

Deliverables

SAVE | Add Deliverable

Number	Relative Number in WP	Title	Lead Beneficiary	Type	Dissemination Le	Due Date (in mor	Status	Actions
D1	D1.1	D1 - XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	DEC	CO	2	Active	X

If new Deliverable, link it with appropriate WP



EMFF-AG Beneficiary 2: LSG Partner Summary **Financial Information** Project Representative Linked Third Parties

EMFF Funding opportunities
 Call: EMFF-BlueEconomy-2018 Legal Name: LERDY SEAFOOD GROUP ASA Status: VALIDATED
 Topic: EMFF-03-2018 Unit: EASME/A/03 PIC: 92682394 Legal Address: 7908 MOELENIS GATE SYB 7600, 6008 BERGEN Norway

H+ [Dropdown Arrow]

Financial Data

Is there a financial guarantee required? Yes No

Individual costs table:

Cost Category	Unit Cost	Number of Units	Subtotal	Total	Actions
a1) Direct personnel costs				154,500.00	
b) Direct costs of subcontracting				0.00	
d) Other direct costs				108,460.00	
e) Indirect costs ($\leq 7\% * (a1 + b + d)$)				18,407.20	
f) Total estimated eligible costs (= a1 + b + d + e)				281,367.20	
h) Maximum EU contribution (65%)				182,888.68	
i) Maximum grant amount				182,888.68	
j) Income generated by the action				0.00	
k) Financial contributions given by third parties to the beneficiaries				0.00	
l) Receipts				0.00	

Documents

tab

European Commission

Core / Request letter Grant Agreement Data Sheet automatically generated

Grant Agreement Data Sheet.pdf - Adobe Reader

Grant Agreement number: 721134 — Me-CODEX — JUS2-2015-JACC-AG/JUS2-2015-JACC-AG-1

EUROPEAN COMMISSION
JUSTICE AND CONSUMERS
Programme management

GRANT AGREEMENT DATA SHEET

Grant agreement No: 721134

Action acronym: Me-CODEX

Action fill title: Maintenance of e-Justice Communication via Online Data Exchange

Topic: Support for national or transnational e-Justice projects

Type of action: Justice Action Grant

Granting authority: European Union

Consortium agreement is required: Yes

Action duration (in months): 24

Starting Date of Action: 14 November 2016

Justification: The main focus of this project is the maintenance of the pilots from the former LSP project e-CODEX. The project ended end of May 2016 and the transition phase will end in August. To guarantee the continuity of the support and maintenance the 1st of September is planned as the starting date.

IA Project Summary Amendment Information Beneficiaries General Information

781249_Amendment core.pdf - Adobe Reader

Grant Agreement number: 781249 — 781249 Amendments Training Project: T50 — HD030-Adhoc-2014-20-HD030-Adhoc-2014-20

EUROPEAN COMMISSION
Research Executive Agency (REA)
Executive Science Department
Marie Skłodowska-Curie COFUND, Researchers' Night and Individual Fellowships Global

AMENDMENT Reference No AMD-781249-4

Grant Agreement: 781249 — This is a mockup for project with number 781249 for Amendments Training Project: T50 (781249 Amendments Training Project: T50)

The parties agree to amend the Grant Agreement as follows (Amendment):

1. Addition of a new beneficiary
The following new beneficiary is added:

- **ASTON UNIVERSITY (ASU)** — as from the date of entry into force of this Amendment

This implies the following changes to the Grant Agreement:

- The new beneficiary and the accession date is added to the **Preamble**:
"ASTON UNIVERSITY (ASU), established in ASTON TRIANGLE, BIRMINGHAM B4 7ET, United Kingdom, GB849741973 — as from the entry into force of amendment No AMD-781249-4"

2. Change of the action's title and/or acronym
The action's title and acronym in the headers, the **Preamble** and **Article 2** are changed to 'This is a mockup for project with number 781249 for Amendment: T50 (Amendments Training Project: T50 eg'.

3. Change of the action's starting date
The 'starting date' of the action in **Article 3** is changed to 1 **December 2015**.

Financial Information

DOCUMENTS

Documents

Title

- Amendment
 - Amendment core
 - Amendment request letter
- Grant Agreement Data Sheet
- Annex 1 - Description Of Action (
- Annex 1 - Description Of Action (
- Annex 2 - Estimated budget of the
- Annex 2a - Additional informat

No file selected.

781249_Amendment request letter.pdf - Adobe Reader

Grant Agreement number: 781249 — 781249 Amendments Training Project: T50 — HD030-Adhoc-2014-20-HD030-Adhoc-2014-20

European Commission
Research Executive Agency (REA)
Marie Skłodowska-Curie COFUND,
Researchers' Night and Individual Fellowships
Global
B-1049 Brussels Belgium

**Subject: Horizon 2020 Framework Programme
Grant Agreement:781249 — 781249 Amendments Training Project: T50
Amendment request**

Dear Madam/Sir,

In connection with the above-mentioned Grant Agreement, I request (on behalf of the consortium) the amendment attached to this request.

It concerns the following changes:

1. Addition of a new beneficiary.
2. Change of the action's title and/or acronym
3. Change of the action's starting date
4. Change of the action's duration
5. Changes of Annex 1 (description of the action)
6. Modification of reporting periods.
7. Changes of Annex 2 (estimated budget of the action)

These change(s) are necessary for the following reason(s):
Justification text

The request is accompanied by the following supporting documents:
Annex 1
Annex 2

Justification (see p 9)

ZIP

PDF

PDF

PDF

PDF

PDF

PDF

Documents tab



Upload New Part B
including the changes if
ORANGE FLAG

The screenshot shows a web interface for document management. At the top, there is a navigation bar with a home icon, a mobile icon, a warning icon, and the label "DOCUMENTS". Below this, a red box highlights a warning message: "Following documents are missing 'Annex 1 - Description Of Action (part B)'". The main content area is a table with columns for "Title" and "Actions". The table lists several documents under the "Amendment" category. The document "Annex 1 - Description Of Action (part B)" is highlighted, and a blue text box with an arrow pointing to its "Upload" button contains the text: "In some cases: Consortium has to upload new DoA Part B". Other documents listed include "Amendment core", "Amendment request letter", "Grant Agreement Data Sheet", "Annex 1 - Description Of Action (part A)", and "Annex 2 - Estimated budget of the action". Each document has a "Browse..." button, a "No file selected." status, and an "Upload" button. Some documents also have a "PDF" icon and a gear icon. A "SAVE" button is visible in the top right corner.

The Annex I part B includes **also the annexes, e.g. detailed budget table, indicators, etc.**
So if in the amendment Annex I part B is modified, also its annexes should be resubmitted even if there are no changes.

Assistance for the Amendment preparation



- **How to prepare an Amendment ?**



<https://webgate.ec.europa.eu/funding/display/ECResearchGMS/How+to+prepare+an+amendment>

The screenshot displays the 'Participant Portal H2020 Online Manual' website. The header includes the European Commission logo and the text 'RESEARCH & INNOVATION'. Below the header, there is a search bar and a navigation breadcrumb: '> H2020 Online Manual > Grants > Grant management >'. A grid of buttons provides quick access to various sections: 'Keeping records', 'Amendments', 'Reports & payment requests', 'Deliverables', 'Dissemination & exploitation', 'Communicating your project', 'Acknowledgement of EU funding', and 'Checks, audits, reviews & investigations'. The main content area is titled 'Grant management' and features a 'HOW TO' button. A list of links is provided, with 'Keeping records' highlighted by a blue arrow. Below this, a 'Related links' section contains several resources, including a video on 'How to successfully manage a Horizon 2020-funded project' and a video on 'Horizon 2020 Coordinators' Day on How to Prepare Amendments and Reports'.

RESEARCH & INNOVATION
Participant Portal H2020 Online Manual

> H2020 Online Manual > Grants > Grant management >

Keeping records | Amendments | Reports & payment requests | Deliverables
Dissemination & exploitation | Communicating your project | Acknowledgement of EU funding | Checks, audits, reviews & investigations

Grant management

HOW TO

- Keeping records
- Amendments
- Reports & payment requests
- Deliverables
- Dissemination & exploitation of results
- Communicating your project
- Checks, audits, reviews & investigations

Related links

- [How to successfully manage a Horizon 2020-funded project - 10 practical tips on research project management](#)
- [Communication to Horizon 2020 beneficiaries: How to avoid errors when claiming costs in H2020 grants](#)
- **Horizon 2020 Coordinators' Day on How to Prepare Amendments and Reports**
Follow the latest recorded information session organised by the Commission for Grant Coordinators:
 - [Amendments - legal basis \(video starting at 2:24 and presentation\)](#)
 - [Amendments - business process and IT tool \(video starting at 47:46 and presentation\)](#)
 - [Participant's Guarantee Fund \(video starting at 2:23:43 and presentation\)](#)
 - [Reporting and payments - legal basis \(video starting at 4:25:28 and presentation\)](#)

When Amendment Preparation "ready"



European Commission

Lock for review
(data locked) → PDF GENERATED

Consortium Requested Amendment
AMD-999999-4

31 Jan 2018

Launched Prepared Submitted Admissible Decision

Cancel amendment

Amendment preparation ⚠️

Lock for review

Process documents

Process communications

Process history

Participant Contacts, Legal Authorized Signatories or Task Managers can contribute to the scientific report; the Coordinator Contact can finish the drafting and lock the data in order to generate the amendment request. It will be possible to re-read it carefully before electronic signature.

RESEARCH & INNOVATION

Grant Management Services

Abhishek DHOKTE

Launch new interaction with the EU +

Consortium Requested Amendment
AMD-980741-1

13 Aug 2020

Launched Prepared Submitted Admissible Decision

Cancel amendment

Amendment preparation ⚠️

processing...

generating...

sealing...

The action lock for review is being processed. This should take a few minutes maximum.

After locking the data



EU REVIEW



Launch new interaction with the EU +

Consortium Requested Amendment AMD-980741-1

13 Aug 2020

Launched Prepared Submitted Admissible Decision

Cancel amendment

+ Amendment - AMD-980741-1 to validate

Unlock to draft EU Review

Process documents

Process communications

Process history

Consortium Requested Amendment AMD-980741-1

13 Aug 2020

Launched Prepared Submitted Admissible Decision

Cancel amendment

Process documents

Process communications

Process history

- SRT-966984368 ~~XXXXXXXXXX~~ proceeded to EU on 13 Aug 2020 14:54
- EU requested new declarations on 13 Aug 2020 14:15
- started to draft the amendment request on 13 Aug 2020 12:10
- launched the amendment process on 13 Aug 2020 12:05

After revision by EU if EU Officer has rejected



→ modify data, **Lock for review** then → EU Review

RESEARCH & INNOVATION
Grant Management Services

Help

Abhishek DHOKTE

Launch new interaction with the EU +

MY PROJECT

Call: EMFF-BEW-2019
Type of Action: EMFF-AG
Acronym: ~~XXXXXXXX~~
TRAINING PROJECT A1 [ABAC: ABACBUDT]
Current Phase: Grant Management
Number: 980741
Duration: 8 months
GA based on the: H2020 General MGA — Mono - 5.null
Start Date: 15 Jul 2020
Estimated Project Cost: €17,640.00
Requested EU Contribution: €50.00
Contact: ~~XXXXXXXXXX~~

Latest Legal Data

Active Processes

Consortium Requested Amendment AMD-980741-1

13 Aug 2020

Launched Prepared Submitted Admissible Decision

Cancel amendment

Amendment preparation (2)

(1) Revise data Lock for review

Process documents
No documents.

Process communications

Process history

- started to draft the amendment request on 13 Aug 2020 15:52
- SRT-966984368 ~~XXXXXXXXXXXXXXXXXX~~ proceeded to EU on 13 Aug 2020 14:54
- EU requested new declarations on 13 Aug 2020 14:15
- started to draft the amendment request on 13 Aug 2020 12:10
- launched the amendment process on 13 Aug 2020 12:05



EU Review



MY PROJECT

Call: EMFF-BEW-2019
Type of Action: EMFF-AG
Acronym: XXXXXX
TRAINING PROJECT A1 [ABAC: ABACBUDT]
Current Phase: Grant

Consortium Requested Amendment AMD-980741-1 13 Aug 2020

Launch new interaction with the EU

Launched Prepared Submitted Admissible Decision

MY PROJECT

Call: EMFF-BEW-2019
Type of Action: EMFF-AG
Acronym: XXXXXX
TRAINING PROJECT A1 [ABAC: ABACBUDT]
Current Phase: Grant
Management
Number: 980741
Duration: 8 months
GA based on the: H2020 General MGA - Mono - 5.null
Start Date: 15 Jul 2020
Estimated Project Cost: €17,640.00
Requested EU Contribution: €50.00
Contact: XXXXXXXXXXXX

RESEARCH & INNOVATION Grant Management Services Help Abhishek DHOKTE

Consortium Requested Amendment AMD-980741-1 13 Aug 2020

Launch new interaction with the EU

Launched Prepared Submitted Admissible Decision

- Process history**
- SRT-966984368 XXXXXXXXXXXX proceeded to EU on 13 Aug 2020 16:12
 - started to draft the amendment request on 13 Aug 2020 15:52
 - SRT-966984368 XXXXXXXXXXXX proceeded to EU on 13 Aug 2020 14:54
 - EU requested new declarations on 13 Aug 2020 14:15
 - started to draft the amendment request on 13 Aug 2020 12:10
 - launched the amendment process on 13 Aug 2020 12:05

« PING_PONG »
New exchange
with EU

Data validated by EU Officers



RESEARCH & INNOVATION Grant Management Services

Help

Abhishek DHOKTE

MY PROJECT



Call: EMFF-BEW-2019
Type of Action: EMFF-AG
Acronym: XXXXXX
TRAINING PROJECT: A0 [ABAC: ABACBUDT]
Current Phase: Grant Management
Number: 980839
Duration: 36 months
GA based on the: H2020 General MGA — Multi - 5.null
Start Date: 16 Jul 2020
Estimated Project Cost: €819.00
Requested EU Contribution: €50.00
Contact: XXXXXXXXXXXXX

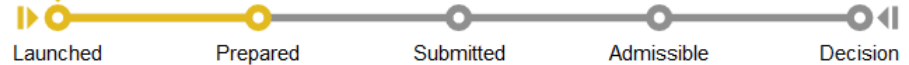
- Latest Legal Data
- Active Processes
- Document Library
- Communication Centre
- Archived Processes

Launch new interaction with the EU +



Consortium Requested Amendment
AMD-980839-1

13 Aug 2020



Cancel amendment



Amendment - AMD-980839-1 signature and submission



Amendment - AMD-980839-1

Amendment - AMD-980839-1

Progress status for this document type:

[EU] [966984368]

Unlock to draft Sign & Submit

By PLSign



- Process documents
- Process communications
- Process history

Process documents

No documents.

Process communications

No topics

Process history

- SRT-966984368 XXXXXXXXXXXX proceeded to EU on 13 Aug 2020 10:...
- started to draft the amendment request on 13 Aug 2020 09:40
- launched the amendment process on 13 Aug 2020 09:38

Back to draft... Modify data, Lock.....

Sign a transaction

Welcome **Amd COORDINATOR**, you have been requested to digitally sign a transaction. Please authenticate with your EU Login password to perform the signature.

Requested by **SyGMa-PPGMS**

Description: *Signature of the Amendment*
Reason: *For signature*

Comment

Password

sign

Printer-friendly Version | See the complete transaction



AMD request submitted to EU



Consortium Requested Amendment
AMD-668995-2

06 Feb 2017 21 Sep 2017 (0/45 days)

Launched Prepared **Submitted** Admissible Decision

Process documents Expand All Collapse All

Amendment (2)

Amendment - AMD-668995-2

Amendment - AMD-668995-2

Amendment core

Annex 1 - Description Of Action (part B)

Grant Agreement Data Sheet

Amendment request letter

Progress status for this document type:

[EU] [999842536]

By PLSign

Protected View: This file originated from a potentially unsafe location, and most features have been disabled to avoid potential security risks.

The 'reporting periods' in Article 20.2 are replaced by:

- RP1: from month 1 to month 24
- RP2: from month 25 to month 42

8. Changes of Annex 2 (estimated budget of the action)

Annex 2 is changed and replaced by the Annex 2 attached to this Amendment.

Grant Agreement number: 671419 - 8020000 - H2010-FIT-PCB-2014-102100-FIT-PCB-2014-102100-Subcontract 101-AMD-471419-9

All other provisions of the Grant Agreement and its Annexes remain unchanged.

This Amendment enters into force on the day of the last signature.

This Amendment takes effect on the date on which the amendment enters into effect (for one or more changes).

Please inform the other members of the consortium of the Amendment.

SIGNATURES

For the coordinator: For the JU

Fabio INCISI with ECAS ID number signed in the Participant Area on 08/08/2017 at 15:56:28 (IP address: 193.50.135.10)

Enclosures: Annex 1, Annex 2

Amendment - AMD-668995-2

Process communications

No topics

Process history

(XXXXXXXXXXXXXXXXXXXX) signed and submitted the amendment request on 07 Aug 2017 10:15

AFTER

OFFICIAL SUBMISSION to EU...



Amendment Request can be:

- **Accepted** (the whole) (see p 33, 34)
- **Rejected** (the whole) (see p 35) (with comments)

REQUESTED AMENDMENT ADMISSIBLE → NOTIFICATION



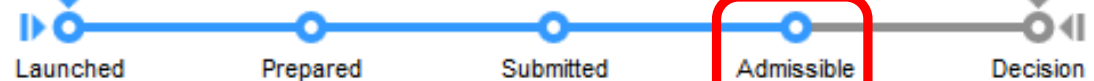
Launch new interaction with the Service +



Consortium Requested Amendment
AMD-799999-11

05/08/2015

19/09/2015 (0/45 days)



✖ Withdraw amendment

▶ **Process specific documents**

▶ **Process specific communications**



Write a message...



⚙️ **EU** admitted the amendment request on 05.08.2015 13:54

⚙️ **Coordinator** XXXXXXXXXXXX signed and submitted the amendment request on 05.08.2015 09:37

⚙️ **Coordinator** started to draft the amendment request on 05.08.2015 09:33

⚙️ **Coordinator** launched the amendment process on 05.08.2015 09:32

Amendment signed

→ AMENDMENT CORE DOCUMENT E-SIGNED BY EU NOTIFICATION



European
Commission

Start Date: 01 Apr 2016
Estimated Project Cost: €249,577.99
Requested EU Contribution: €187,181.88
Contact: XXXXXXXXXX

- Latest Legal Data
- Active Processes
- Document Library
- Communication Centre
- Archived Processes**

Consortium Requested Amendment

AMD-699472-6

01 Aug 2017

Launched → Prepared → Submitted → Admissible → **Decision**

Expand All Collapse All

Process documents

Amendment (2)

- Amendment - AMD-699472-6
- Amendment - AMD-699472-6

Amendment - AMD-699472-6

Amendment - AMD-699472-6

Progress status for this document type:

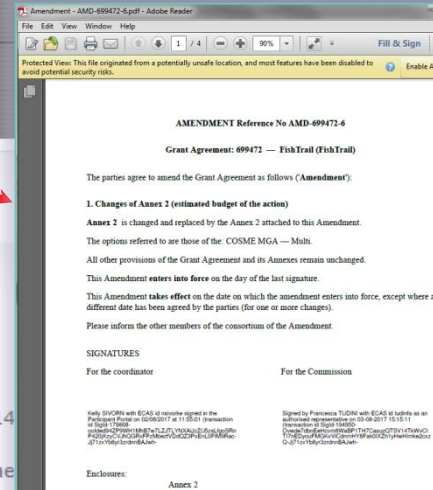
[EU] [949351126]

Process communications

No topics

Process history

- EU closed the process on 03 Aug 2017 15:16
- EU accepted the amendment on 03 Aug 2017 15:15
- EU admitted the amendment request on 02 Aug 2017 15:14
- XXXXXXXXXX signed and submitted the amendment on 02 Aug 2017 13:32
- Coordinator started to draft the amendment request on 02 Aug 2017 12:33
- Coordinator started to draft the amendment request on 02 Aug 2017 10:52
- Coordinator started to draft the amendment request on 01 Aug 2017 13:32
- Coordinator launched the amendment process on 01 Aug 2017 13:32



AMENDMENT REQUEST REJECTED

→ REJECTION LETTER RECEIVED



REJECTED-Consortium Requested Amendment AMD-9999999-3

11 Dec 2017

Launched Prepared Submitted Admissible Decision

Process documents

- Amendment (2)
 - Amendment - AMD-9999999-3
 - Amendment - AMD-9999999-3
- Amendment Response (2)
 - Rejected Amendment Letter - AMD-9999999-3
 - Rejected Amendment Letter - AMD-9999999-3

Rejected Amendment Letter - AMD-9999999-3

Rejected Amendment Letter - AMD-9999999-3

Process communications

No topics

Process history

EU rejected the amendment on 30 Jan 2018 17:49

Document content: REJECTED - Consortium Requested Amendment AMD-9999999-3

EUROPEAN COMMISSION
Directorate General Communications Networks, Content and Technology
Innovation, Youth & Media Policy
Paper Office

SEBASTIÁN DE RIVERO
INSTITUTO DE INGENIERÍA DE VALÈNCIA
CAMBIO DE VÍDEO RESERVA
DEL UNIVERSIDAD POLITÈCNICA DE
VALÈNCIA
46100 BURJASSOT
SPAIN

Subject: Horizon 2020 Framework Programme
Grant Agreement 77098 - B&L-EP
Amendment request reference No. AMD-77098-3 - B&L-EP

Dear Mr. de R.,

We refer to the amendment you have submitted for the following reasons:

No specific information you that we cannot agree with the request for the following reasons:

Dear Mr. de R.,

I would like to bring to your attention that the workflow of the amendment that contains the inclusion of the University of Javalba - Faculty of Science (UNFJT) as listed third party of (ERC) will be related to the University of Javalba (UNFJT) as listed third party of (ERC) will be not performed. Once you have the ERC ID, please let us know you provide all the necessary information for the amendment to your Participant Portal. Grant Management Service (GMS) will be able to add the new information on the procedure of requesting an amendment. The necessary information is: https://ec.europa.eu/info/grants/erc/erc-id-finding-guidelines/management-articles_en (1)

Amendment related data in grant agreement and DA. You have provided the necessary information in the application form. Once you have the ERC ID, please let us know you provide all the necessary information for the amendment to your Participant Portal. Grant Management Service (GMS) will be able to add the new information on the procedure of requesting an amendment. The necessary information is: https://ec.europa.eu/info/grants/erc/erc-id-finding-guidelines/management-articles_en (1)

2) Take note the necessary validations are complete (e.g. validation of a new legal entity). Please refer to the link for more specific information on addition of a new beneficiary: https://ec.europa.eu/info/grants/erc/erc-id-finding-guidelines/management-articles_en (2)

3) Thank you for your request.

Should you need any help or clarification, do not hesitate to contact our third party.

Yours faithfully,
Your S&M Officer,
Name, Title, Address, Phone, Email, Fax, Web, etc.
The date is: 30/01/2018 17:49

Authorising Officer

Possibility to launch a **new AMD** request based on **AMD-ID** of the rejected one
(→ modify what was rejected...)

Amendments

EU services initiated



COMMISSION INITIATED AMENDMENT



Launch new interaction with the EU +

Commission Initiated Amendment
AMD-671825-3

21 Dec 2016 06 Feb 2017 (13/45 days)

Launched Prepared Requested Decision

Amendment - AMD-999999-3 signature and submission **Sign**

Process documents

Amendment (2)

- Amendment - AMD-999999-3
- Amendment - AMD-999999-3

Amendment - AMD-999999-3

Amendment - AMD-999999-3

Progress status for this document type:

941567070 EU

The Coordinator Project Legal Signatory is invited to electronically sign the amendment request and submit it to the Granting Authority. In case of rejection, a motivation letter needs to be uploaded.

Commission Initiated Amendment
AMD-999999-2

02 Jun 2017

Launched Prepared Requested Decision

Process documents [Expand All](#) [Collapse All](#)

Amendment (2)

- Amendment - AMD-999999-2
- Amendment - AMD-999999-2

Amendment - AMD-999999-2

Amendment - AMD-999999-2

Progress status for this document type:

[999501096] [EU]

***Support
Help ?
On line manual***



European
Commission

(1)

SEARCH FUNDING & TENDERS | **HOW TO PARTICIPATE** | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

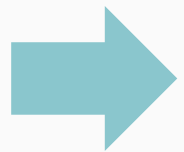
European Maritime and Fisheries Fund (EMFF) | Key steps | **Reference documents** (2) | Participant register | Partner search

(3)

Filter by programme:
European Maritime and Fisheries Fund (EMFF) | Clear filter

Reference Documents

This page includes reference documents of the programmes managed on the EU Funding & Tenders portal starting with legal documents and the Commission work programmes up to model grant agreements and guides for specific actions.



Filter [] Expand all

- + EMFF legislation
- + Work Programme & call documents
- + Grant agreements and contracts
- + Guidance
- Templates & forms
 - + Proposal templates
 - + Grant agreement preparation templates
 - Reporting templates
 - Request for second/further pre-financing >
 - Annex 5_Model for the certificate on the financial statement (CFS) >

HELPDESK



European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA) | Welcome Marian

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | **SUPPORT**

My Organisation(s) | European Maritime and Fisheries Fund (EMFF) | Legal Entity and Bank Account validations tasks will experience issues in the Grant Management Services betw...

Support overview
Guidance & Manuals
FAQ
Helpdesk & Support Services

GRANTS | TENDERS

Programming period: 2014-2020

EMFF

Helpdesk & Support Services

- IT Helpdesk**
The IT Helpdesk answers your questions about the Funding & Tenders Portal tools and processes.
- Europe Direct**
Questions about the EU? Europe Direct can help.
- Participant Validation Service**
The service deals with inquires about the validation process of legal entities for all the EU programmes.



Manage my area | SEARCH FUNDING & TENDERS ▾ HOW TO PARTICIPATE ▾ PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT ▾ select programme

My Organisation(s)
 GRANTS ▾
 My Proposal(s)
 My Project(s)

My Project(s)

Online manual
"Grant management"

IT HOW TO
"Grant management"

[More info](#)