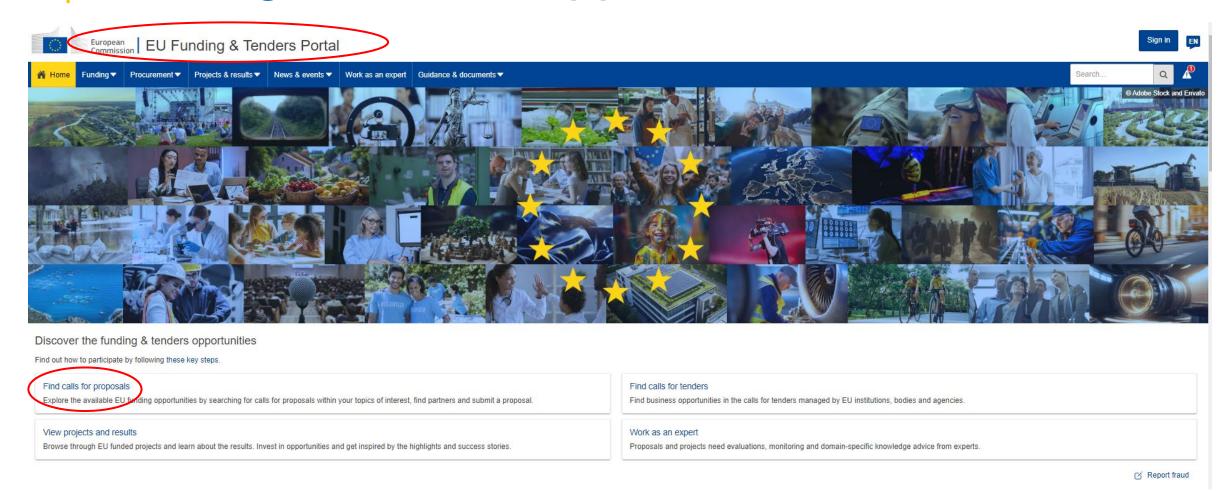


The application process (e-Grants)

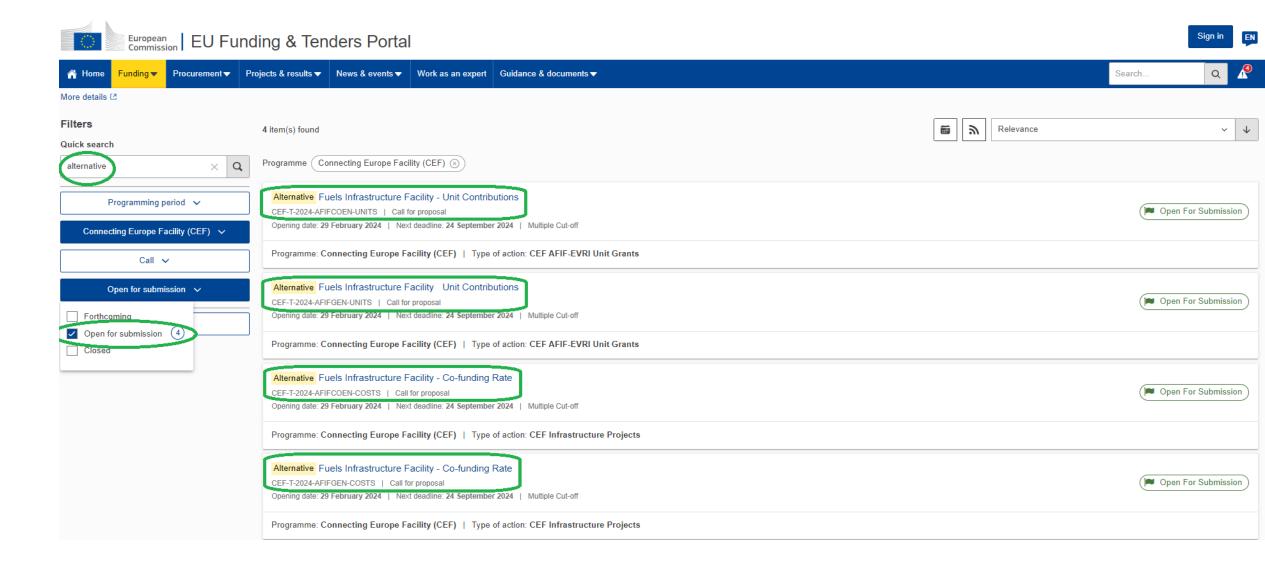


Funding & Tender Opportunities Portal



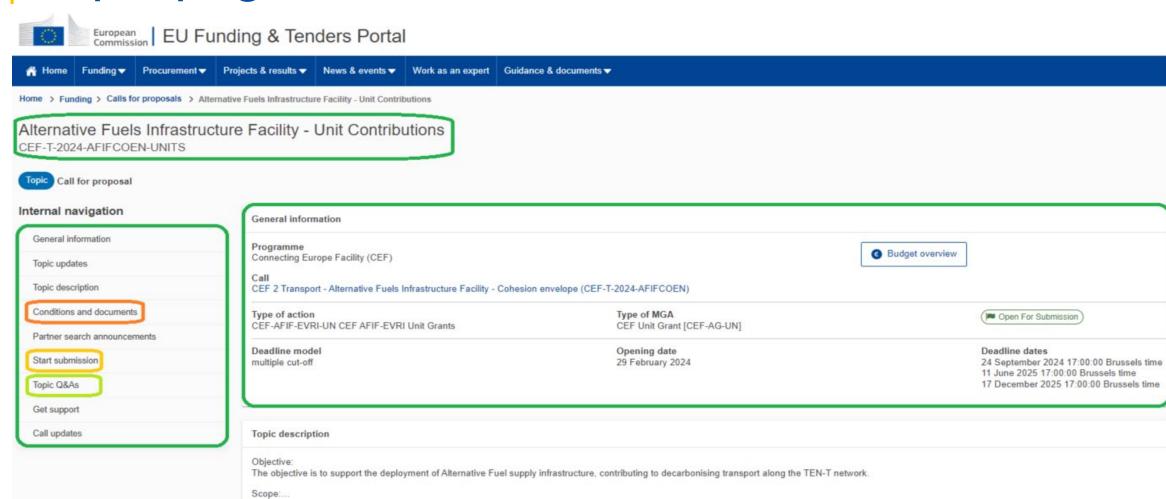


Information by topic (AFIF II: 4 topics)



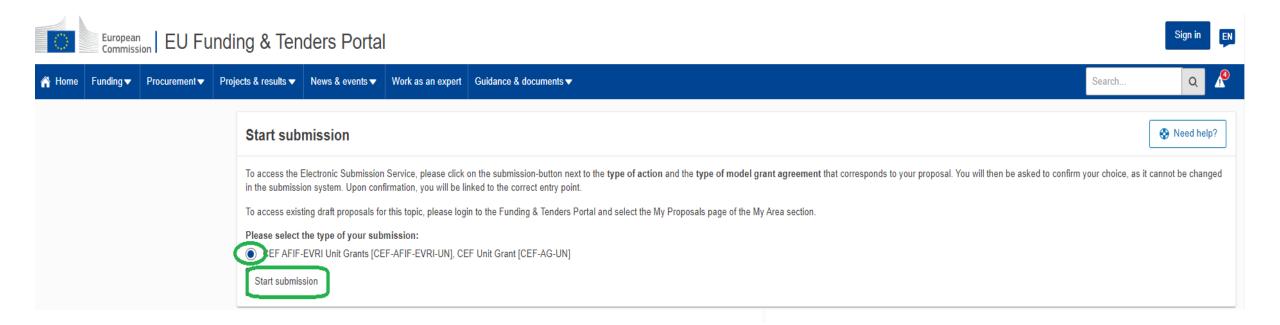
Topic page

Topic updates



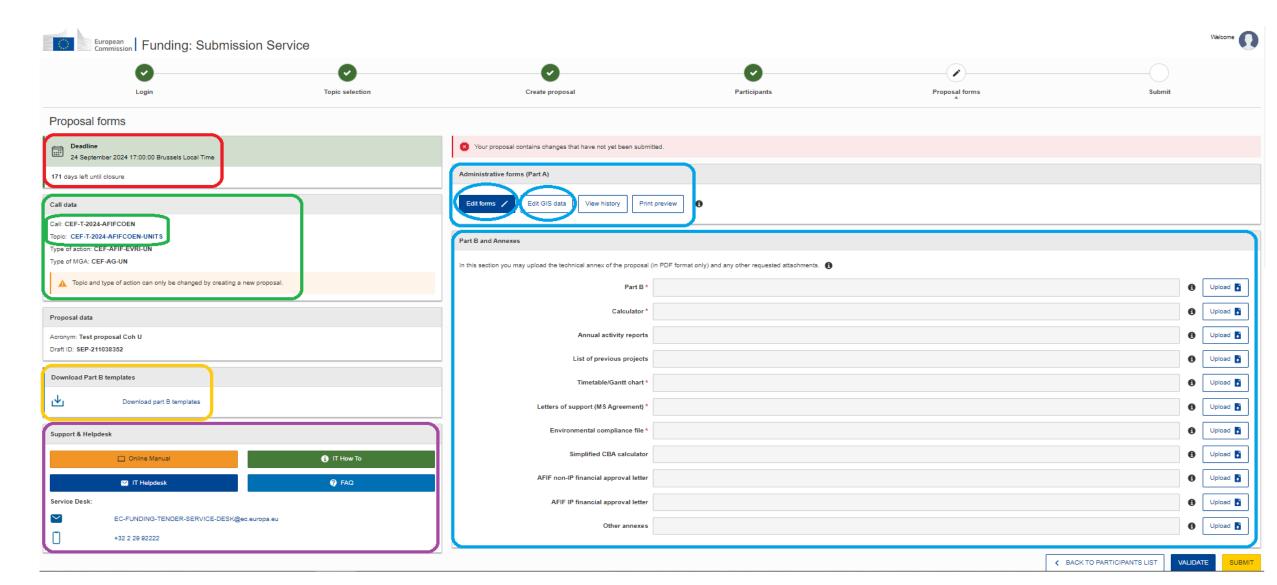
Show more

Starting a submission





Electronic Submission System



Submitting a complete application

Before submitting the application, make sure to:







Complete and upload application form part B - technical description of the project (limited to max. 120 pages - any additional pages will be made invisible to the evaluators by the system).

Complete and upload all mandatory annexes.

Use the forms provided inside the Electronic Submission System.

Forms/templates should not be modified.



Mandatory annexes and supporting documents













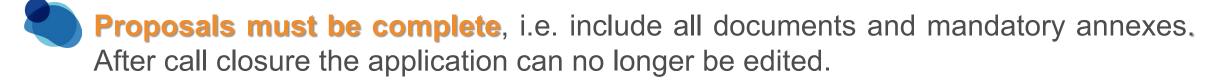


List of previous projects – key projects for the last 4 years (template available in Part B)



Pay attention to!





Proof read your proposal:

- Evaluators can only assess your proposal on the basis of provided information no assumptions will be made.
- Make sure that key information is available in English in the application.





Useful information

- All beneficiaries must be registered in the Participant Register and have a Participant Identification Code (PIC) before submitting an application.
- To access a draft or submitted proposal \rightarrow log in to the Funding & Tenders Portal and go to "My Proposals".
- Who can edit a proposal? The creator of a proposal becomes by default the coordinator who determines the access rights of other participants to the proposal.
 - Contacts of the coordinating organisation with full access rights can edit all parts of the proposal, upload the technical annexes, and submit the proposal.
 - Contacts of the other participating organisations can edit their parts of the administrative form and can read other parts.

Q&A and FAQ



Topic related Q&A:

- Questions related to the AFIF call
- Published on the Q&A section of each topic page
- All questions start with "AFIF"

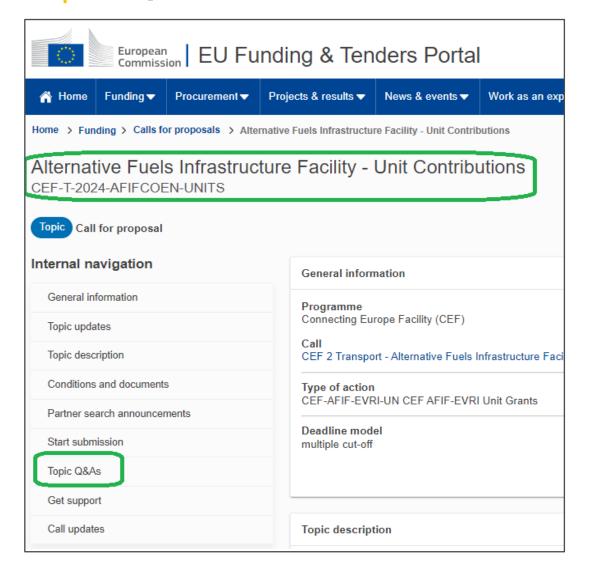


General CEF Transport FAQ:

- Questions related to all CEF Transport calls
- Published on the FAQ section of the Funding & Tender Portal
- All questions start with "Under CEF Transport calls"



Topic related Q&A



AFIF - What level of detail is expected in the Financial Approval Letter?

The Financial Approval Letter has to follow the template provided on the Funding and Tender opportunities portal. As regards the content and

AFIF - What is the validity duration of a Member State's Letter of Support for a project?

By default, the Member State's Letter of Support for a specific project is valid for the entire duration of the 'rolling' call, unless the Member State's

AFIF - On what basis should the budget of the project cost be established and reflected in the Financial Approval L

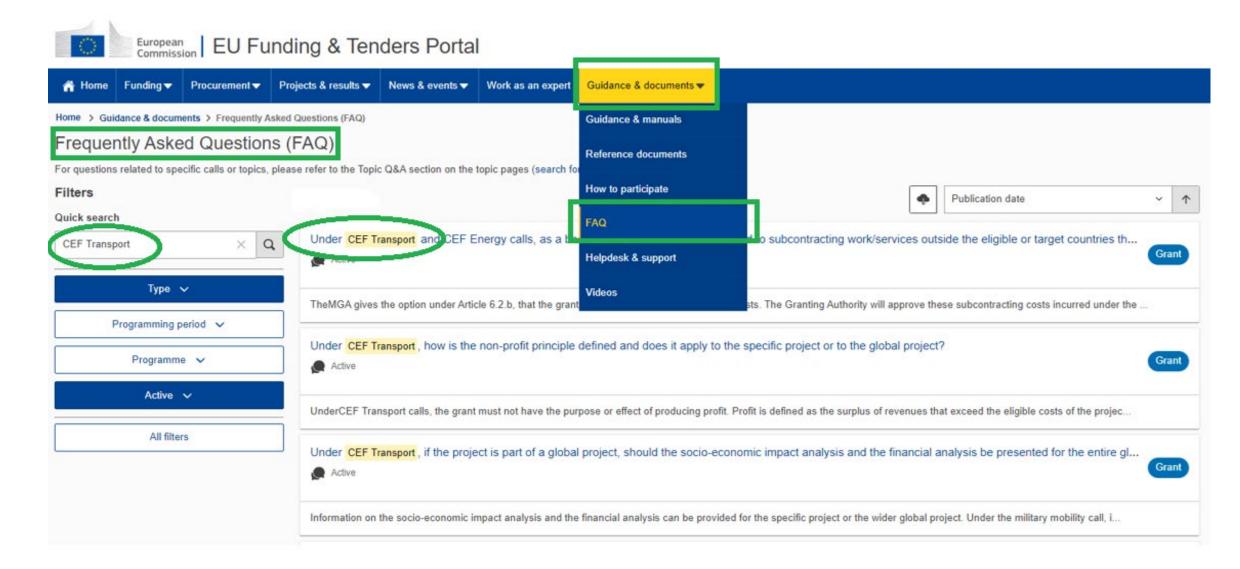
The indicative budget has to be based on actual costs resulting from tender, benchmark analysis, business case, or any other element allowing

AFIF - Do the Financial Approval Letter and the economic and financial assessment by the Implementing Partner h

Yes, it is the responsibility of the applicant to attach all necessary documents, including the Financial Approval Letter and all relevant economic



General CEF Transport FAQ



Need help?



IT-How-to: IT guidance with screenshots

FAQ related to the 'submission of proposals' process

Call related questions: CINEA-CEF-TRANSPORT-CALLS@ec.europa.eu

IT helpdesk: Contact the IT helpdesk for questions such as forgotten passwords, access rights and roles, technical aspects of submission of proposals, etc.

• E-mail: <u>EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu</u>

• Phone: +32 2 29 92222

