



e-GRANTS

Reporting-Payment Processes

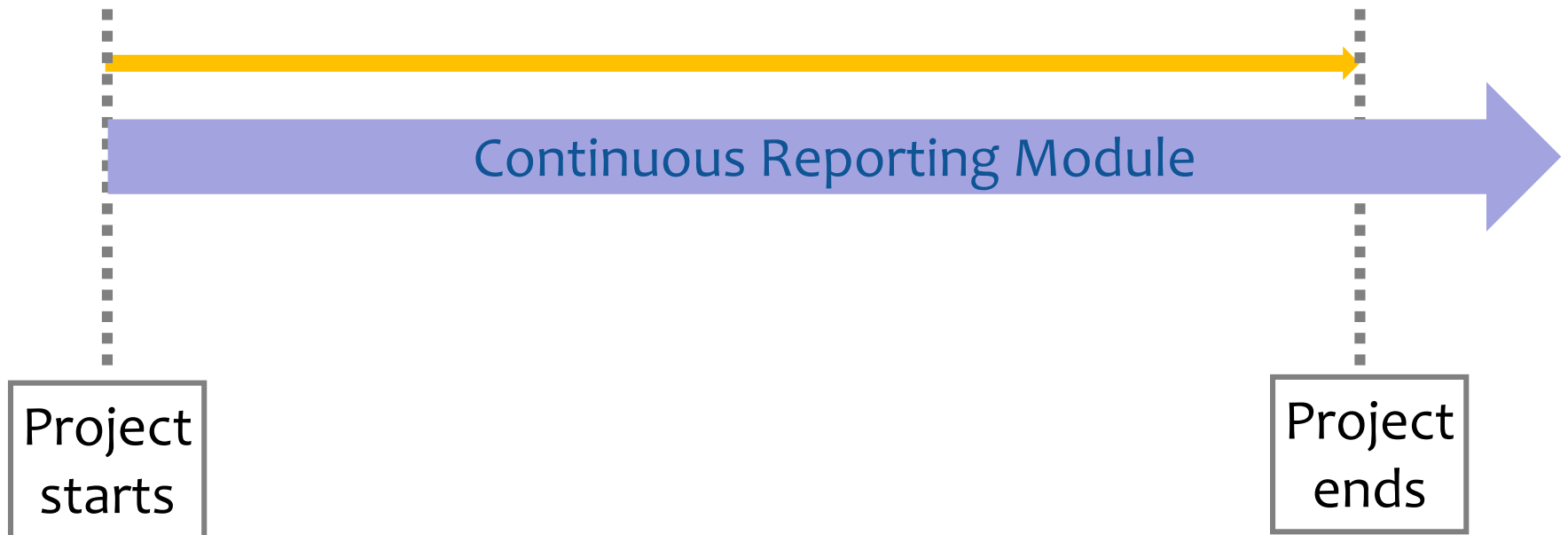
JEAN CADELIS
Common Implementation Centre – TRAINING TEAM
RTD B4



Continuous Reporting

Deliverables plus Reporting information that can be entered
at any time during the life of the project

✓ *Continuous reporting module*





European
Commission

RESEARCH & INNOVATION
Grant Management Services

Help

Marianne PAREZ

Launch new interaction with the EU +

MY PROJECT

Call: EMFF-BlueEconomy-2018
Type of Action: EMFF-AG
Acronym: XXXXXX
Current Phase: Grant Management
Number: 99999
Duration: 24 months
GA based on the: EASME MGA — Multi - 5.null
Start Date: 01 Oct 2019
Estimated Project Cost: €1,522,518.89
Requested EU Contribution: €989,637.28
Contact: XXXXXXXXXX

Latest Legal Data
Active Processes
Document Library
Communication Centre
Archived Processes

H2020 ONLINE MANUAL

HOW TO

Continuous Reporting

XXXXXXXXXX

08 Oct 2019

Started

Completed

Continuous reporting data [See next slide](#)

Process documents
Process communications
Process history

Proposal Management & Grant Preparation

XXXXXXXXXX

31 Jan 2019

Submitted

Informed

Invited

Prepared

Signed

07 Nov 2019 (8/30 days)

Paid

Process documents
Process communications
Process history

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4

Summary for Publication

European
Commission

Grant Management | Project Continuous Report

EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-02-2018 Unit: EASME/A/0

Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risks	Disseminati...	Patents (IPR)	Innovation	SME Impact	Gender	Training Activities

Summary for publication

Summary of the context and overall objectives of the project (For the final period, include the conclusions of the action)

[No text provided]

Work performed from the beginning of the project to the end of the period covered by the report and main results achieved so far (For the final period please include an overview of the results and their exploitation and dissemination)

[No text provided]

Progress beyond the state of the art, expected results until the end of the project and potential impacts (including the socio-economic impact and the wider societal implications of the project so far)

[No text provided]

Address (URL) of the project's public website

[No text provided]

Images attached to the Summary for publication

Image Name	Image Description	Actions
------------	-------------------	---------

- All fields are mandatory
- The text have to be entered gradually



Deliverables/... Upload / Submit (Coord.)

→ EU Officer is notified

European Commission

Continuous Reporting
XXXXXXXXXXXXXXXXXXXX

Continuous reporting data

EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-02-2018 Unit: EASME/A/03

Summary for publication

Deliverables Ethics, DMP, Other Reports

Milestones

Critical Risks

Disseminati...

Patents (IPR)

Innovation

SME Impact

Gender

Allowed formats: doc, docx, odt, rtf, pdf, csv, zip

Deliverables, Ethics, DMP, Other Reports

For each Deliverable, a single file (max 52MB) can be uploaded

Show Filters Clear Filters

UPLOAD DELIVERABLES

WP N°	Del R#	Del N°	Title	Description	Lev	Nature	Dissemination Level	Est. Del. Date (annex I)	Rev. Du	Receipt	Approval	Status
WP1	D1.1	D1	Project Inception Re	The Deliverable (electronic format, English) wi...	W5	Report	Confidential, only for mer	30 Nov 2019				Pending
WP1	D1.2	D2	Project Management	The Deliverable (Electronic format, English) wi...	W5	Report	Confidential, only for mer	31 Dec 2019				Pending
WP1	D1.3	D19	First Interim progres	The Deliverable (Electronic format, English) wi...	W5	Report	Confidential, only for mer	30 Apr 2020				Pending
WP1	D1.4	D20	Second Interim progr	The Deliverable (Electronic format, English) wi...	W5	Report	Confidential, only for mer	30 Apr 2021				Pending
WP2	D2.1	D3	Users' requirements	This deliverable will describe the user scenari...E	LS	Report	Confidential, only for mer	31 Jan 2020				Pending
WP2	D2.2	D4	System Architecture	This report will provide the final SEASTAR arch...	W5	Report	Confidential, only for mer	31 Mar 2020				Pending
WP2	D2.3	D5	Business/market ana	The report will describe market analysis findin...I	W5	Report	Confidential, only for mer	31 Mar 2020				Pending
WP3	D3.1	D6	SEASTAR Nodes desig	This report (electronic format in English) will...E	W5	Report	Confidential, only for mer	30 Sep 2020				Pending
WP3	D3.2	D7	Report on the design	This report (electronic format in English) will...E	W5	Report	Confidential, only for mer	30 Sep 2020				Pending
WP3	D3.3	D8	SEASTAR WGate impl	This report (electronic format in English) will...E	W5	Report	Confidential, only for mer	30 Sep 2020				Pending
WP3	D3.4	D9	SEASTAR WGATE Use	This report will include the user manual and a...	W5	Report	Public	30 Sep 2020				Pending
WP4	D4.1	D10	Evaluation of the int	The report (electronic format in English) will ...E	W5	Report	Confidential, only for mer	31 Mar 2021				Pending
WP4	D4.2	D11	Report of the results	The report (electronic format in English) will ...E	LS	Report	Confidential, only for mer	30 Sep 2021				Pending
WP5	D5.1	D12	Dissemination and Cc	The plan will contain the overall dissemination...	Uil	Report	Confidential, only for mer	30 Nov 2019				Pending
WP5	D5.2	D13	First dissemination a	It will contain all dissemination and communica...	Uil	Report	Public	30 Sep 2020				Pending

Statuses
(Pending, Draft, Submitted, Approved)

Coordinator:

WP1 D1.1 D1 - deliver: short... Websites, p Confidential 04 Sep 2015

Draft

Submit the deliverable

Status Pending estimated delivery date has passed

EU Officer can approve the deliverable or request modifications

WP1 D1.1 D1 Memorandum FFG Report Confidential, 31 Dec 2014 20 Mar 2015 07 Dec 2015

Approved



Milestones

European Commission

Grant Management | Project Continuous Report

EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-02-2018 Unit: EASME/A/03

Summary for publication Deliverables Ethics, DMP, Other Reports **Milestones** Critical Risks Disseminati... Patents (IPR) Innovation SME Impact Gender

Milestones

Num ▲	Name	Lead Beneficiary	Delivery Date (Annex I)	Achieved	Delivery Date (actual)	Comments
1	Project Initiat	XXXXXXXXXX	31 Jan 2020	<input checked="" type="checkbox"/>	31 Jan 2020	
2	Periodic Repo	XXXXXXXXXX	31 Oct 2020	<input type="checkbox"/>		
3	Final Report r	XXXXXXXXXX	31 Oct 2021	<input type="checkbox"/>		
4	Kick-off meet	XXXX	30 Nov 2019	<input checked="" type="checkbox"/>	27 Nov 2019	
5	Coordination/	XXXX	31 Jan 2020	<input checked="" type="checkbox"/>	10 Jan 2020	
6	Maritime Soft	XXXXXX	31 Dec 2019	<input checked="" type="checkbox"/>	09 Dec 2019	
7	Conclusion m	XXXXXXXXXX	31 Jan 2020	<input checked="" type="checkbox"/>	29 May 2020	
8	Development	XXXXXX	31 Jan 2020	<input checked="" type="checkbox"/>	31 Jan 2020	
9	Blueprint App	XXXXXX	30 Apr 2020	<input checked="" type="checkbox"/>	29 May 2020	
10	Five group me	XXXXXXXXXX	31 Oct 2020	<input type="checkbox"/>		
11	Selection mee	XXXXXXXXXX	31 Aug 2020	<input type="checkbox"/>		

Imported from GAP process



Dissemination

European Commission

Grant Management

Project Continuous Report

EMFF-AG	Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risk	Dissemination	Patents (IPR)	Innovation	SME Impact
EMFF Funding opportunities								
Call: EMFF-BlueEconomy-2018 Topic: EMFF-02-2018 Unit: EASME/A/03								

Dissemination & Communication Activities

Specify the total funding amount used for Dissemination and Communication activities linked to the project

Total Funding Amount

Specify the number of Dissemination and Communication activities linked to the project

for each of the following categories

Organisation of a Conference	0
Organisation of a Workshop	0
Press release	0
Non-scientific and non-peer-reviewed publication (popularised publication)	0
Exhibition	0
Flyer	0
Training	0
Social Media	0
Website	0
Communication Campaign (e.g. Radio, TV)	0

Specify the estimated number of persons reached, in the context of all dissemination and communication activities, in each of the following categories

Scientific Community (Higher Education, Research)	0
Industry	0
Civil Society	0
General Public	0
Policy Makers	0
Media	0
Investors	0
Customers	0
Other	0

Patent

European Commission

Grant Management | Project Continuous Report

EMFF-AG	Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risks	Disseminati...	Patents (IPR)	Innovation	SME Impact	Gender	Training Activities
EMFF Funding opportunities	✗	i	i	✓	✓	✓	✓	✓	✗	✓

Call: EMFF-BlueEconomy-2018
Topic: EMFF-02-2018 Unit: EASME/A/03

Patents (IPR)

This project does not have any Registered Intellectual Property Right yet

i Important! If a filed application is rejected by the IPR authority during the course of the EU funded action (the project's duration) then you must remove the concerned item from the IPR list

[+ Add IPR](#)

There are no Intellectual Property Right registered.

SAVE

This tab has to be filled out only if any relevant activities planned



Continuous Reporting

XXXXXXXXXXXXXXXXXXXX



Continuous reporting data



European Commission

Innovation

This tab has to be filled out only if any relevant activities planned

Grant Management **Project Continuous Report**

<p>EMFF Funding opportunities</p> <p>Call: EMFF-BlueEconomy-2018 Topic: EMFF-02-2018 Unit: EASME/A/03</p>	Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risks	Disseminati...	Patents (IPR)	Innovation	ME Impact	Gender	Training Activities

Innovation

Does the project include the following activities and, if so, how many of each?

Prototypes	0
Clinical Trials	0
Testing Activities (Feasibility/Demo)	0

Will the project lead to launching one of the following into the market?
(please tick all relevant boxes)

- New product (goods or service)
- New process
- New method

How many private companies in your project have introduced or are planning to introduce innovations?
(within the project lifetime or 3 years thereafter)

Companies introducing innovation(s) new to the market:	0
How many of these are SMEs?	0
Companies introducing innovation(s) new to the company:	0
How many of these are SMEs?	0

Validate



Gender

European Commission

Grant Management | Project Continuous Report

EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-02-2018 Unit: EASME/A/03

Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risks	Disseminati...	Patents (IPR)	Innovation	SME Impact	Gender	Training activities

Gender

Gender of researchers and other workforce involved in the project

'Researchers' are professionals engaged in the conception or creation of new knowledge. They conduct research and improve or develop concepts, theories, models, techniques instrumentation, software or operational methods. (Frascati Manual (2015): 55.35).

Please note that:

- The 'researchers' count must include researchers at all levels, incl. postdocs and PhD students
- Figures must be provided in Head Count
- The count for a beneficiary should include the staff working for its Third Parties (if appropriate)

Beneficiaries	Number of female researchers	Number of male researchers	Number of females in the workforce other than researchers	Number of males in the workforce other than researchers	Total number of females in the workforce	Total number of males in the workforce
1 - XXXXXXXXXXXXXXXX	N/A	N/A	N/A	N/A	N/A	N/A
2 - XXXXXXXXXXXXXXXX	N/A	N/A	N/A	N/A	N/A	N/A
3 - XXXXXXXXXXXXXXXX	N/A	N/A	N/A	N/A	N/A	N/A
4 - XXXXXXXXXXXXXXXX	N/A	N/A	N/A	N/A	N/A	N/A
5 - XXXXXXXXXXXXXXXX	N/A	N/A	N/A	N/A	N/A	N/A
6 - XXXXXXXXXXXXXXXX	N/A	N/A	N/A	N/A	N/A	N/A

This tab has to be filled out only if any relevant activities planned

Gender dimension in research content means taking into account as relevant the biological characteristics and the social and cultural features of women and men in the content of the research itself. It does not refer to the gender balance in research team participating to the research project.

Gender dimension in the project

Does the project include a gender dimension in research content? Yes No

Training Activities

European
Commission

Grant
Management

Project Continuous Report

EMFF-AG

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018

Topic: EMFF-02-2018

Unit: EASME/A/03

Summary for
publication



Deliverables
Ethics, DMP,
Other
Reports



Milestones



Critical Risks



Disseminati...



Patents (IPR)



Innovation



SME Impact



Gender



Training
Activities



Training Activities

Organiser Name	Training Name	Training Type	Training Area	Duration (days)	Male Attendees	Female Attendees	Total Attendees

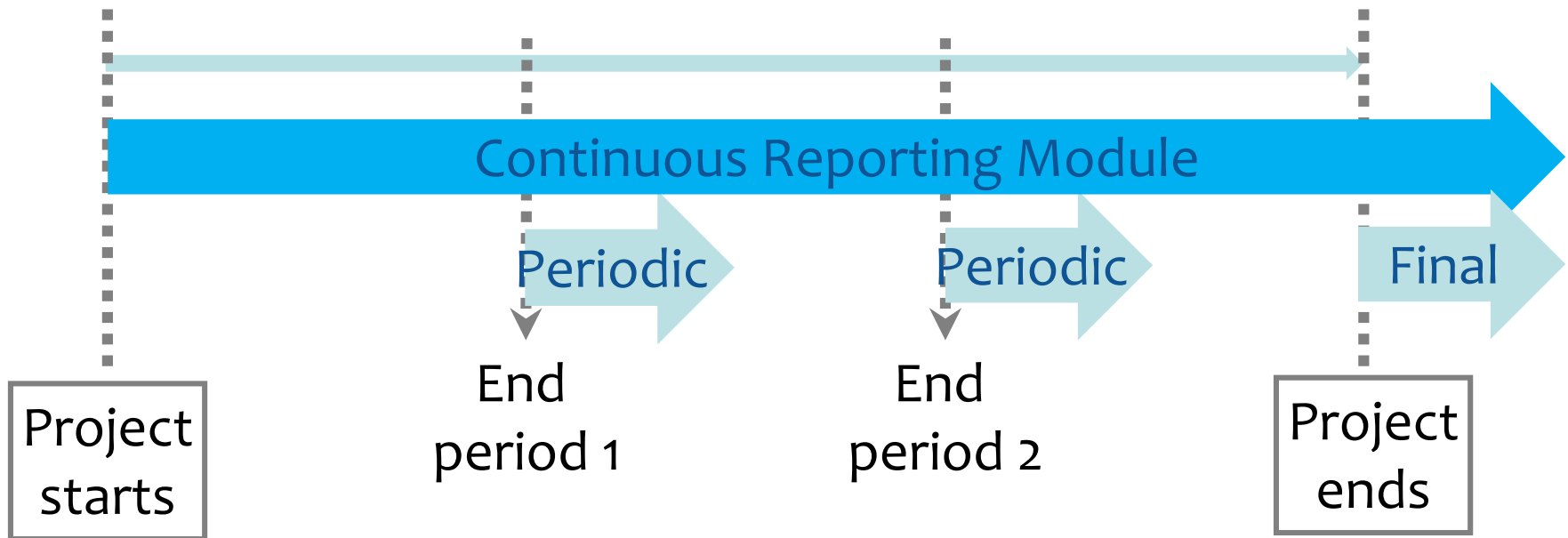
This tab has to be filled out only if any relevant activities planned

GRANT AGREEMENT
ART 15

***Reporting
Payment***

Continuous Reporting Module

Periodic Reporting Module - Final Reporting





All beneficiaries receive a **notification** at the end of the Reporting Period

1. All Beneficiaries :

- contribute to the **Periodic technical** Part of the Report
- complete their own **Final Financial** Statement
- Final** reporting requirements – including CFS (**Certificate Financial statement**) (if \geq EUR 325 000)
- PFSIGN** (of each Beneficiary) e-signs and submits the Financial Statement to the Coordinator

2. The Coordinator approves & submits the elements (Technical part and Financial Statements) of the Report

Note: Deadline for **submission** of **REPORTS** 60 days after the end of the Period

3. The **EU Services** review the submitted Report and accept or reject it

- Deadline for payments: **90 days** after first submission (subject to approval of the Technical REPORT)
- If report incomplete – Session back to coordinator \Rightarrow Suspension of the payment deadline

4. **Interim Payment or Payment of the Balance (end of Project)**

Reporting and Payment Report Composition



European
Commission

European
Commission

RESEARCH & INNOVATION

Participant Portal - Grant Management Services

Help ▾

Marianne PAREZ

MY PROJECT

Call: EMFF-BlueEconomy-2018
 Type of Action: EMFF-AG
 Acronym: XXXXXR
 Current Phase: Grant Management
 Number: 99999
 Duration: 24 months
 GA based on the: EASME MGA — Multi - 5.null
 Start Date: 01 Oct 2019
 Estimated Project Cost: €1,522,518.89
 Requested EU Contribution: €989,637.28
 Contact: XXXXXXXXXXX

[Latest Legal Data](#)

[Active Processes](#)

[Document Library](#)

[Communication Centre](#)

[Archived Processes](#)

H2020 ONLINE MANUAL

[HOW TO](#)

Launch new interaction with the EU +

Periodic Reporting
 REP-09999-1 - period 11/2014 > 04/2016

01 May 2016

Draft

30 Jun 2016
(89/60 days)

Submitted

Paid

[Technical Part of Periodic Report](#) contribution

[Financial Statement](#) XXXXXXXXXXXXXXXXXXXX signature and submission to coordinator by other beneficiaries

[Periodic Report](#) 1 composition [Submit to EU](#)

Process specific documents Periodic Report: 1 project No 635656

Report Element		Filter	All	Draft	Available	Included
<p>Technical report</p> <p>Technical Part of Periodic Report XXXXXXXXXXXXXXXXXXXX</p>				Draft		
<p>Financial report</p> <p>1 (0/1) Financial Statement THE ICELANDIC CENTRE FOR RESEARCH [PIC 999547268]</p>				Draft		
<p>2 (0/1) Financial Statement ETAg [PIC 998483760]</p>				Sent to CO		
<p>3 (0/1) Financial Statement FFG[PIC 999507207]</p>				Sent to CO		

Process specific communications

Continuous Reporting
 63XXXXXXXXnet2

[Continuous reporting](#) data

Process specific documents

Process specific communications

18

Technical Report



Launch new interaction with the EU +

Periodic Reporting
REP-634479-1 - period
01/05/2015 > 31/10/2016

12 Dec 2016 **Draft** | 31 Dec 2016 (42/60 days) **Submitted** | **Paid**

Technical Part of Periodic Report contribution

Periodic Report composition

Participant Contacts, Project Financial Signatories or Task Managers can contribute to the scientific report; the Coordinator Contact can finish the drafting and lock the data in order to review the generated report.

EMFF-AG	Summary for publication	Deliverables Ethics, DMP, Other Reports	Milestones	Critical Risks	Disseminati...	Patents (IPR)	Innovation	SME Impact	Gender	Training Activities	Tech. Report (Part B)
EMFF Funding opportunities	✓	i	i	✓	✓	✓	✓	✓	✓	✓	i

Technical Report (Part B)

Number	Attachment	Actions	Template
1	Explanation of the work - Overview of progress	No file selected Upload	

Upload an attachment for the Technical Report

Coordinator uploads the **Part B** of the periodic Technical Report (narrative part)

1 Explanation of the work - Overview of progress [View File](#) [Remove File](#)

Technical Part of Periodic Report Lock for review



Task to be performed by the Coordinator

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016 **Draft** | 03 May 2016 (18/60 days) **Submitted** | **Paid**

Technical Part of Periodic Report contribution	Lock for review
Financial Statement shortname for 966984368 [PIC 966984368] drafting	Lock for review
Periodic Report 1 composition	Submit to EU

▶ **Process specific documents**

▶ **Process specific communications**

Technical Part of Report Accept & Include



Task to be performed by the Coordinator

Periodic Reporting
REP-781643-1 - period 07/2015 > 03/2016

04 Mar 2016 (Draft) | 03 May 2016 (19/60 days) (Submitted) | Paid

- Technical Part of Periodic Report review **Accept & Include**
- Financial Statement shortname for 966984368 [PIC 966984368] drafting **Lock for review**
- Periodic Report 1 composition **Submit to EU**

Process specific documents

Process specific communications

Periodic Reporting
REP-781643-1 - period 07/2015 > 03/2016

04 Mar 2016 (Draft) | 03 May 2016 (19/60 days) (Submitted) | Paid

- Financial Statement shortname for 966984368 [PIC 966984368] drafting **Lock for review**
- Periodic Report 1 composition

Process specific documents

Process specific communications

Periodic Report 1 project No 781643

Report Element	Status	Action
Technical report		
Technical Part of Periodic Report	Included	Redo
Financial report		
Financial Statement RWB Water Services [PIC 966984368]	Draft	

Reject this report item. The beneficiary will be requested to restart the drafting.

Financial Statement

Complete data



Task to be performed by each Beneficiary

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016

Draft

03 May 2016
(19/60 days)

Submitted

Paid

Financial Statement shortname for 966984368 [PIC 966984368] drafting Lock for review

EMFF Funding opportunities

Call: EMFF-BlueEconomy-2018
Topic: EMFF-03-2018 Unit: EASME/A/03

Beneficiary 3: SIRRIX
Legal Name: SIRRIX NET COLLECTIE CENTRUM VAN DE
TECHNOLOGISCHE INDUSTRIE
PIC: 998134675 Status: VALIDATED
Legal Address: BOULEVARD AUGUSTE REYERS 30 009 YX30
BRUXELLES Belgium

Partner Summary ✓

Financial Information ✓

Project Representativ ✓

EU

Financial Data

Is there a financial guarantee required? Yes No

Complete financial data

Individual costs table:

Cost Category	Unit Cost	Number of Units	Subtotal	Total	Actions
a1) Direct personnel costs				252,000	
b) Direct costs of subcontracting				0	
d) Other direct costs				11,500	
e) Indirect costs (<= 7% * (a1 + b + d))				18,445	
f) Total estimated eligible costs (= a1 + b + d + e)				281,945	
h) Maximum EU contribution (65%)				183,264	
i) Maximum grant amount				183,264	
j) Income generated by the action				0	
k) Financial contributions given by third parties to the beneficiaries				0	
l) Receipts				0	

Attachments:

Attachment	Actions	Template
1 COST detailed table	Upload (zip,xlsx,pdf,xls) View document Delete	Download template

Financial Statement

Lock for review → PDF



European
Commission

Task to be performed by each Beneficiary

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016 (Draft) ————— 03 May 2016 (19/60 days) (Submitted) ————— Paid

Financial Statement shortname for 966984368 [PIC 966984368] drafting **Lock for review**

Periodic Report 1 composition **Submit to EU**

Process specific documents

Process specific communications

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016 (Draft) ————— 03 May 2016 (19/60 days) (Submitted) ————— Paid

Financial Statement shortname for 966984368 [PIC 966984368] signature and submission to coordinator **Unlock to draft** **Sign & Submit**

Financial Statement shortname for 966984368 [PIC 966984368]

PR_FINANCIAL_STATEMENT_PARTNER_966984368_1

Progress status for this type of task:

shor...84368

Periodic Report 1 composition **Submit to EU**

Process specific documents

Process specific communications

This action will freeze the data (prevent changes) and generate a PDF document

Financial Statement Sign & Submit



Task to be performed by PFSIGN of each Beneficiary

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016 Draft 03 May 2016 (19/60 days) Submitted Paid

Financial Statement shortname for 966984368[PIC 966984368] signature and submission to coordinator

Unlock to draft **Sign & Submit**

The Project Financial Signatory is invited to electronically sign the financial report and submit it to the Coordinator who may on his turn include it in the periodic report.

Financial Statement shortname for 966984368[PIC 966984368]

PR_FINANCIAL_STATEMENT_PARTNER_966984368_1

Progress status for this type of task:
shor...84368

Periodic Report 1 composition

Process specific documents

Process specific communications

Please confirm

The beneficiary hereby confirms that:

- The information provided is complete, reliable and true.
- The costs declared are eligible (see Article 6).
- The costs can be substantiated by adequate records and supporting documentation that will be produced upon request or in the context of checks, reviews, audits and investigations (see Articles 17, 18 and 22).
- For the last reporting period: that all the receipts have been declared (see Article 5.3.3).

Ok Cancel

Financial Statement "Sent to Coordinator"



Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016 **Draft** | 03 May 2016 (19/60 days) **Submitted** | **Paid**

Periodic Report 1 composition

Process specific documents

Process specific communications

Periodic Report 1 project No 781643

Filter: All | Draft | Available | Included

Report Element	Status
Technical report	
Technical Part of Periodic Report	Included
Financial report	
Financial Statement shortname for 966984368[PIC 966984368]	Sent to CO

Financial Statement to be included in Report Composition



Coordinator approves by including in the Report Composition

Periodic Reporting
REP-781643-1 - period
07/2015 > 03/2016

04 Mar 2016 **Draft** | 03 May 2016 (19/60 days) **Submitted** | **Paid**

Periodic Report 1 composition

Submit to EU

Process specific documents

Process specific communications

Periodic Report 1 project No 781643

Filter: All | Draft | Available | Included

Report Element	Status	Action
Technical report		
Technical Part of Periodic Report	Included	Redo
Financial report		
Financial Statement shortname for 966984368[PIC 966984368]	Sent to CO	Redo Include

Periodic Report 1 project No 781643

Filter: All | Draft | Available | Included

Report Element	Status	Action
Technical report		
Technical Part of Periodic Report	Included	Redo
Financial report		
Financial Statement shortname for 966984368[PIC 966984368]	Included	Redo

Periodic Reporting Submit to EU



Coordinator submits to EU

The screenshot shows a reporting interface for "Periodic Reporting REP-781643-1 - period 07/2015 > 03/2016". A progress bar indicates the status: "Draft" (04 Mar 2016), "Submitted" (03 May 2016, 19/60 days), and "Paid". A yellow arrow points from the "Submit to EU" button in the "Paid" section to a confirmation dialog box below.

Periodic Report 1 project No 781643

You are about to submit the periodic report to the EU. Press submit to EU to proceed.

I agree with the conditions

Submit to EU

- Once the elements of the Report are approved, the Periodic Report can be submitted to the EU Services in one single submission
- Only users with the role Primary Coordinator Contact and Coordinator Contact can perform this action

Periodic Reporting Submitted



European
Commission

Periodic Reporting
REP-9999999 1 - period
01/05/2016 > 31/10/2017

01 Nov 2017 19 Apr 2018
(13/90 days)

Draft Submitted Paid

Process documents Expand All Collapse All

▼ **Periodic Report (1)**

Periodic Report - 1 - 0

Periodic Report - 1 - 0

- PR_FINANCIAL_STATEMENT_PARTNER_999835746_1
- PR_FINANCIAL_SUMMARY_1
- PR_CORE_1
- PR_FINANCIAL_STATEMENT_PARTNER_925058446_1
- PR_FINANCIAL_STATEMENT_PARTNER_950084446_1
- PR_DELIVERABLES_1

Process communications New messages (0)

Process history

- ██████████ submitted the report on 19 Jan 2018 14:36
- EU made the Periodic Report available to the Coordinator on 01 Nov 2017 01:10
- EU launched the periodic reporting on 01 Nov 2017 01:09

EU Officers can:

- ❑ accept
- ❑ ask for **revisions** → Suspension Letter → modify data
- ❑ or ask for **additional information** → Suspension Letter → send document with information

If Reports rejected by EU

→ Revision



→ Notification

Launch new interaction with the EU +

Periodic Reporting
REP-781635-1 - period
07/2015 > 03/2016

03 Mar 2016 ▶ ● ○ ◀ 23 Jun 2016 (5/90 days)

Draft Submitted Paid

Technical Part of Periodic Report contribution i → EC requested revision: reject Lock for review

Financial Statement shortname for 966984368 [PIC 966984368] drafting Lock for review

i → EC requested revision: reject Submit to EU

Periodic Report 1 composition Submit to EU

e.g. Technical Part and Financial Statement(s) rejected → "Draft"

Periodic Report 1 project No 781635

Filter: All Draft Available Included

Report Element	Status	Action
Technical report		
Technical Part of Periodic Report	Draft	
Financial report		
Financial Statement RWB Water Services [PIC 966984368]	Draft	

Revise, lock for review, COORD. → Submit to EU

EU asks for additional information

→ Upload document (reply)



Periodic Reporting
REP-649619-2 - period 01/03/2016 > 31/03/2017

11 May 2017 12 Nov 2017 (57/90 days)

Draft Submitted Paid

Suspension Payment Deadline - Request for Additional Info - REP-649619-2 - 1 to read and upload additional supporting documents (1) Upload (2) Complete

Process documents Expand All Collapse All

- ▶ Periodic Report (1)
- ▶ Suspension Payment Deadline (1)
- ▶ Suspension Payment Deadline - Additional info (1)

Process communications New messages (2)

	24 Sep
	24 Sep

Process history

EU requested additional supporting documents on 06 Oct 2017 15:57

Read letter, Upload answer, Complete (= send to EU)
Eu will assess, accept or reject again

If Reports accepted by EU → Payment Letter



→ Process closed

Periodic Reporting
REP-760551-1 - period
01/04/2017 > 31/03/2018

24 Apr 2018

Draft Submitted Paid

Process documents [Expand All](#) [Collapse All](#)

▼ **Interim Payment (1)**

Interim Payment Letter - 1

Interim Payment Letter - 1

- Financial Situation (project overview)
- Financial Statement Assessment (per participant)
- Payment Calculation Sheet
- Information Letter for Interim Payment

▼ **Periodic Report (1)**

Periodic Report - 1 - 0

Process communications

No topics

Process history

- closed the process on 11 Jul 2018 12:21
- paid completely the accepted periodic report to the Coordinator on 11 Jul 2018 12:21

If Reports accepted by EU → Attachments

→ Process closed

Interim Payment Letter - 2

- Financial Statement Assessment (per participant)
- Payment of the Balance Letter to Coordinator
- Financial Situation (project overview)
- Payment Calculation Sheet



Grant Agreement number: ~~XXXXXXXXXXXX~~ — H2020-CS2-CFP01-2014-01 Ref: ANEC(2016)575419 - 19/10/2016

Grant Agreement: ~~XXXXXXXXXXXX~~
 Beneficiary/Linked Third Party: (1) ~~XXXXXXXXXXXX~~
 Reporting Period: 2 from: 04/07/2017 to: 03/07/2018
 Adjustment to a previous period: No
 Reimbursement rate: 70
 Certificate on financial statements Required (CFS): ~~X~~

Programme - Call: H2020 - H2020-CS2-CFP01-2014-01
 Full official name: ~~XXXXXXXXXXXX~~

FINANCIAL STATEMENT ASSESSMENT FOR ALTRAN TECHNOLOGIES FOR REPORTING PERIOD 2 (From: 04/07/2017 – To: 03/07/2018)

Type of costs	Eligible costs (per budget category)				Receipts		EU contribution		Additional information			
	A. Direct personnel costs		B. Direct costs of subcontracting		C. Direct costs of the support		D. Other direct costs			Receipts of the action to be reported in the last reporting period, according to Article 13.1		
Declared	150,002.90	0.00	0.00	0.00	0.00	0.00	11,345.00	0.00	70		141,704.42	141,704.42
Rejected	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70	0.00	0.00	0.00
Accepted	150,002.90	0.00	0.00	0.00	0.00	0.00	11,345.00	0.00	70	141,704.42	141,704.42	0.00

REMARKS:

Grant Agreement: ~~XXXXXXXXXXXX~~
 Reporting Period: 2 from: 04/07/2017 to: 03/07/2018

Programme - Call: H2020 — H2020-CS2-CFP01-2014-01 Ref: ANEC(2016)575419 - 19/10/2016

PROJECT OVERVIEW

N°	Official name	Type	Reimb. rate	Budgeted costs	Budgeted EU contribution	Accepted costs (cumulative)	RP1 Accepted EU costs	RP2 Accepted EU costs	CFS required/Amount	CFS status	Requested EU contribution (cumulative)	Funding Rejected (cumulative)	Accepted EU contribution (cumulative)	% Accepted/reject	Receipts
1	XXXXXXXXXXXX	BEN	70%	529,806.25	370,860.00	533,624.88	231,833.00	141,704.42	N	n.a.	373,537.42	0.00	373,537.42	100%	
TOTAL				529,806.25	370,860.00	533,624.88	231,833.00	141,704.42			373,537.42	0.00	373,537.42		
Cumulative EU contribution							231,833.00	373,537.42							

Maximum Grant Amount	370,860.00
90% Maximum Grant	333,774.00

PAYMENTS TO COORDINATOR

	PF	RP1	RP2
Paid	296,688.00	37,086.00	37,086.00
Cumulative paid	296,688.00	333,774.00	370,860.00
GF (contr (-)/released(+))	-18,543.00		18,543.00

PAYMENT CALCULATION SHEET

N°	Full official name	Type	Ann. 4 Type	CURRENT REPORTING PERIOD			Reimbursement rate	EU CONTRIBUTION			CFS status	Receipts
				Declared	Rejected	Accepted		Requested	Rejected	Accepted		
1	XXXXXXXXXXXX	BEN	RP 2	202,434.88	0.00	202,434.88	70%	141,704.42	0.00	141,704.42	-	0.00
TOTAL				202,434.88	0.00	202,434.88		141,704.42	0.00	141,704.42		0.00

CALCULATION

Final grant amount

Accepted EU contribution for all RPs (for the action)	a	373,537.42
Maximum grant amount (for the action)	b	370,860.00
Deduction to stay within maximum grant amount (at action level)	c = a - b (only if a > b)	2,677.42
Deduction to comply with no-profit rule (at action level)	d	0.00
Deduction due to improper implementation or breach of other obligations (at action level)	e	0.00
Final grant amount	f	370,860.00

Amount to pay/recover

Pre-financing and interim payments paid	g	333,774.00
Balance (amount to pay/recover for the action)	h = f - g	37,086.00
Release of contribution to Guarantee Fund	i	18,543.00
Rest to pay/recover after GF (to/from coordinator, for the action)	j = h + i	55,629.00

CONSORTIUM

PAYMENTS TO COORDINATOR

	PF	RP1	RP2
Paid	296,688.00	37,086.00	37,086.00
Cumulative paid	296,688.00	333,774.00	370,860.00
GF (contr (-)/released(+))	-18,543.00		18,543.00

If Reports accepted by EU

→ Payment Letter



Periodic Reporting
REP-9999999-1 - period
01/05/2016 > 30/04/2017

01 May 2017

Draft Submitted Paid

Process documents Expand All Collapse All

- Interim Payment (1)
 - Interim Payment Letter - 1
- Periodic Report (1)
 - Periodic Report - 1 - 1
- Suspension Payment Deadline (1)
 - Suspension Payment Deadline - 1 - 0

Process communications New messages (0)

Process history

- EU closed the process on 23 Oct 2017 15:56
- EU paid completely the accepted periodic report to the Coordinator on 23 Oct 2017 15:56
- ~~XXXXXXXXXXXX~~ submitted the report on 06 Jul 2017 16:11
- EU sent the Periodic Report back to the Coordinator on 06 Jul 2017 15:38
- ~~XXXXXXXXXXXX~~ submitted the report on 30 Jun 2017 15:34
- EU made the Periodic Report available to the Coordinator on 01 May 2017 01:47
- EU launched the periodic reporting on 01 May 2017 01:46

***Support
Help ?
On line manual***



European
Commission

(1)

SEARCH FUNDING & TENDERS | **HOW TO PARTICIPATE** | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

European Maritime and Fisheries Fund (EMFF) | Key steps | **Reference documents** (2) | Participant register | Partner search | select programme | clear filter

(3) Filter by programme: European Maritime and Fisheries Fund (EMFF) | Clear filter

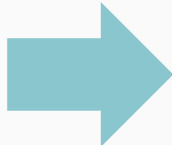
Reference Documents

This page includes reference documents of the programmes managed on the EU Funding & Tenders portal starting with legal documents and the Commission work programmes up to model grant agreements and guides for specific actions.

Filter [] Expand all

- + EMFF legislation
- + Work Programme & call documents
- + Grant agreements and contracts
- + Guidance
- Templates & forms
 - + Proposal templates
 - + Grant agreement preparation templates
 - Reporting templates
 - Request for second/further pre-financing >
 - Annex 5_Model for the certificate on the financial statement (CFS) >

CFS certificate Financial statement



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My Organisation(s) | European Maritime and Fisheries Fund (EMFF) | Legal Entity and Bank Account validations tasks will experience issues in the Grant Management Services betw...

GRANTS | TENDERS

Programming period: 2014-2020

EMFF

Helpdesk & Support Services

- IT Helpdesk**
The IT Helpdesk answers your questions about the Funding & Tenders Portal tools and processes.
- Europe Direct**
Questions about the EU? Europe Direct can help.
- Participant Validation Service**
The service deals with inquires about the validation process of legal entities for all the EU programmes.

Support overview
Guidance & Manuals
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My Organisation(s)
GRANTS ▾
My Proposal(s)
My Project(s)

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Online manual
"Grant management"

IT HOW TO
"Grant management"

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