The application process in eGrants



The application process in eGrants

- Funding & tenders opportunities portal & submission of a proposal
- Budget Requirements for Proposals
- FAQs
- Checklists & Timetable



Call Matrix

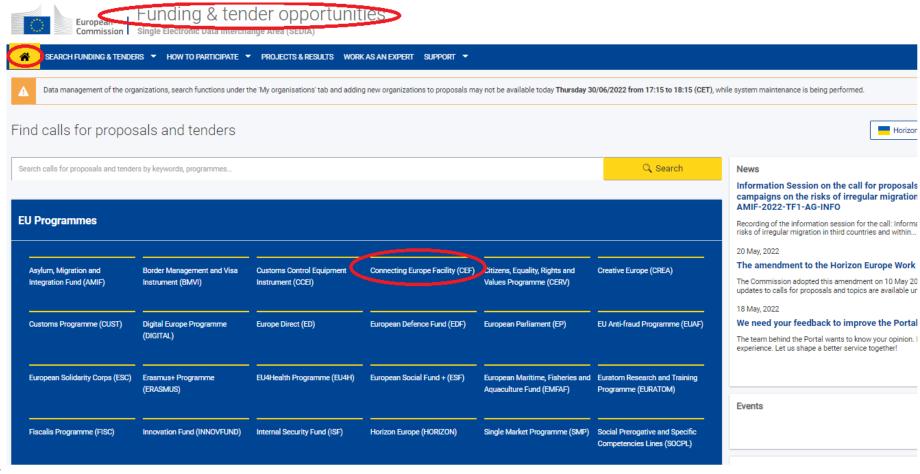
- 9 Calls 41 topics
- Simplification vis a vis CEF1: studies & works submitted to the same topic
- Matrix published on the CINEA Call Page:
- https://cinea.ec.europa.eu/fundingopportunities/calls-proposals/2022-ceftransport-call en

Call Matrix

Projects on the Core Network						
Envelope	General (€1.62 billion)			Cohesion (€	Cohesion (€2 billion)	
ID	COREGEN		CORECOE	CORECOEN		
	Rail - studies, works or mixed	Roads, rail-road terminals and multimodal logistic platforms - studies, works or mixed	Inland waterways and ports – studies, works or mixed	Rail - studies, works or mixed	Roads, rail-road terminals and multimodal logistic platforms - studies, works or mixed	Inland waterways and ports – studies, works or mixed
Topics	Maritime ports - studies, works or mixed			Maritime ports - studies, works or mixed		

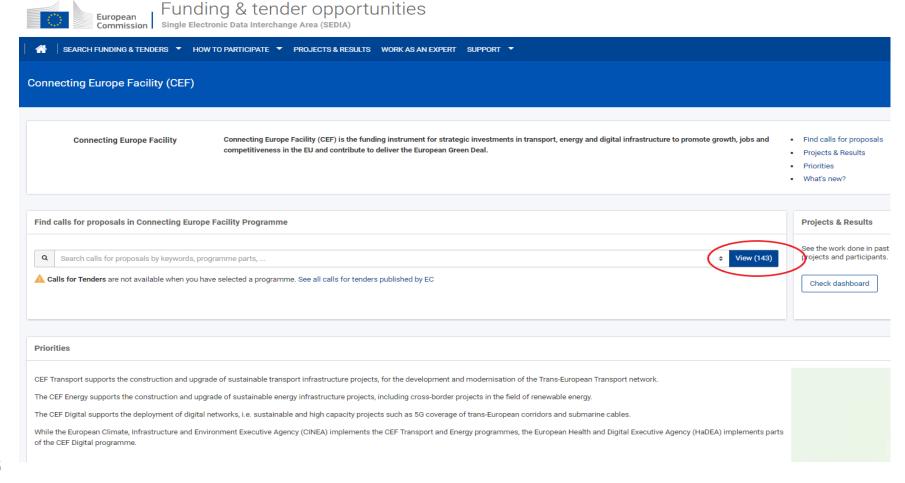
Projects on the Comprehensive Network				
Envelope	General (€250 million)	Cohesion (€350 million)		
ID	COMPGEN	COMPCOEN		

Funding & tender opportunities portal



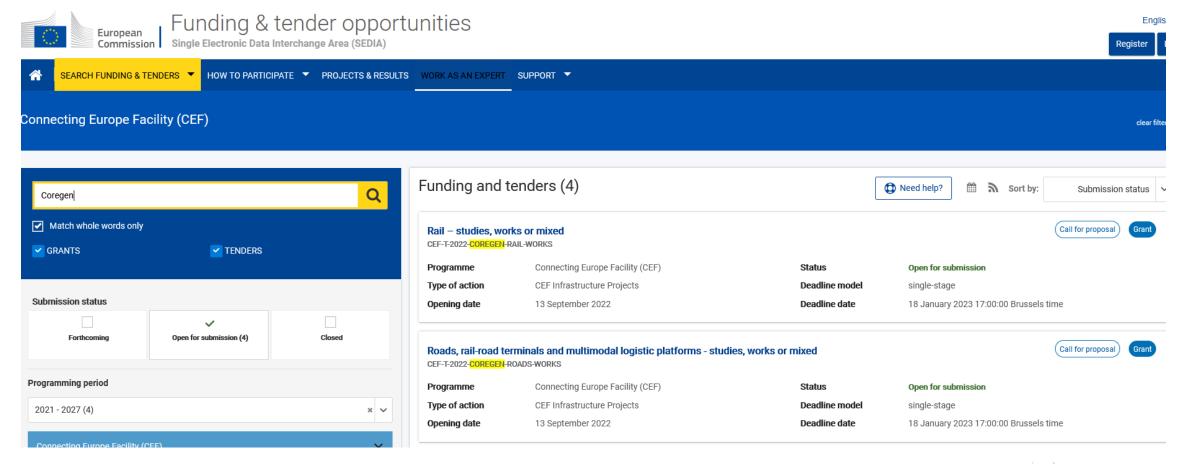


Connecting Europe Facility



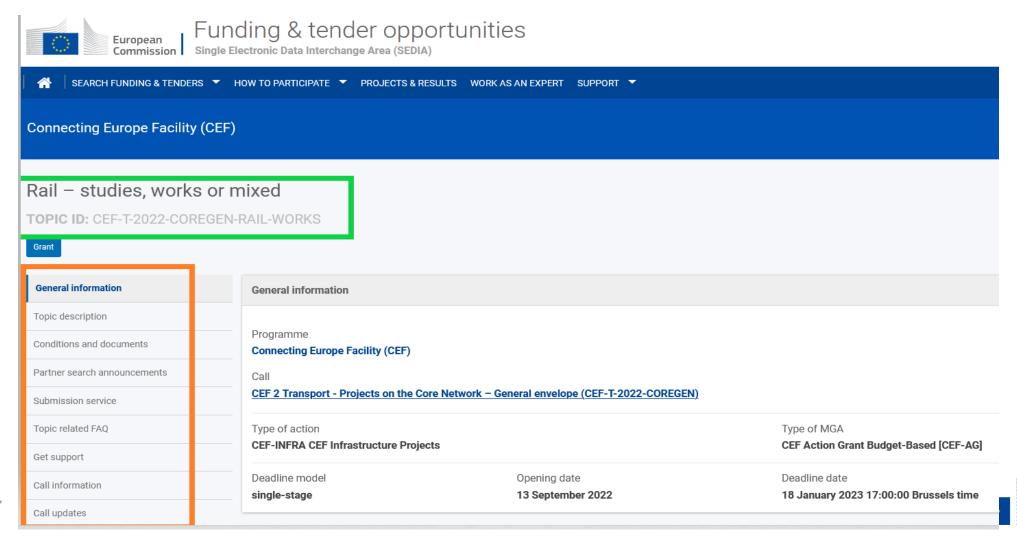


Topic Selection





Topic page



European

Starting a submission

Start submission

To access the Electronic Submission Service, please click on the submission-button next to the type of action and the type of model grant agreement that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

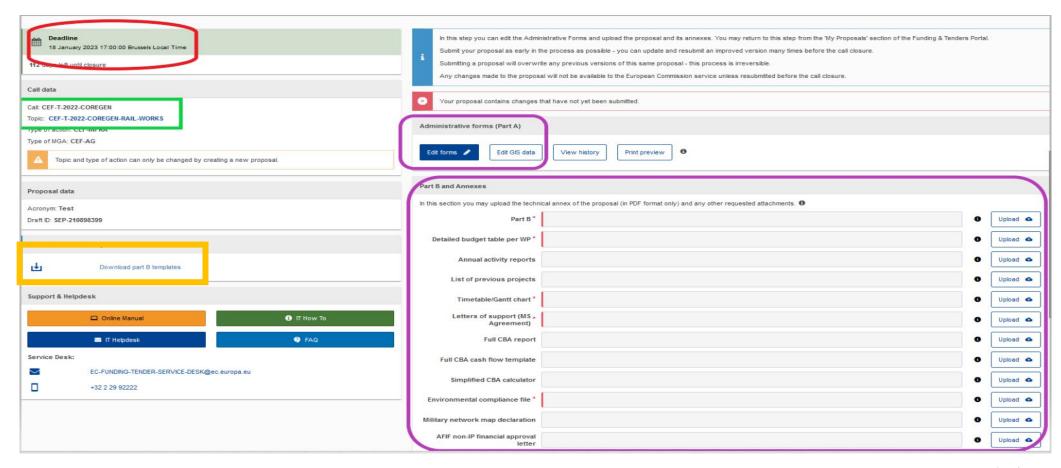








Submission IT tool





Part A - Best practices for communication

- Proposal title -> NOT ALL CAPS, in English
- Proposal abstract/short description
 - Be factual
 - Avoid technical language
 - Can a guy in the middle of the street understand what the project will be about?
 - Quantify improvements whenever possible (reduced travel time, improved safety,...)



Examples

- ✓ Upgrade of the Polikastro-Idomeni railway section
- ✓ Acronym: RENEW4GE a Rail and sEa eNhancEment to Widerly connect Genoa to Europe

Too complex and lengthy: The Rehabilitation of the section XYZ Railway component of the Rhine-Danube Corridor for the circulation with maximum speed of 160 km/h; Section: XYZ - Sub-sections QRS



The Action **is located** in the core Port of Genova, on the Rhine-Alpine Core Network Corridor. **It aims** to conclude Detail Designs and the Final Designs for the following planned interventions:

- (Work Packages)1. Upgrading railway accessibility to the port with a last mile connection through the Molo Nuovo tunnel
- 2. Enhancing interoperability by revamping of the Rugna and Fuori Muro rail yards
- 3. Improving maritime accessibility by constructing a New Marine Traffic Control Tower

The Action is part of the **global project** aiming to adapt port facilities to the new generation of ships and address part of the existing rail accessibility bottlenecks. (**Expected Impact**) It will therefore upgrade the current rail network in the Sampierdarena basin and ensure the connection to the national infrastructure in order to foster the freight modal shift from road to rail, allowing a sustainable port growth.



Budget requirements for proposals

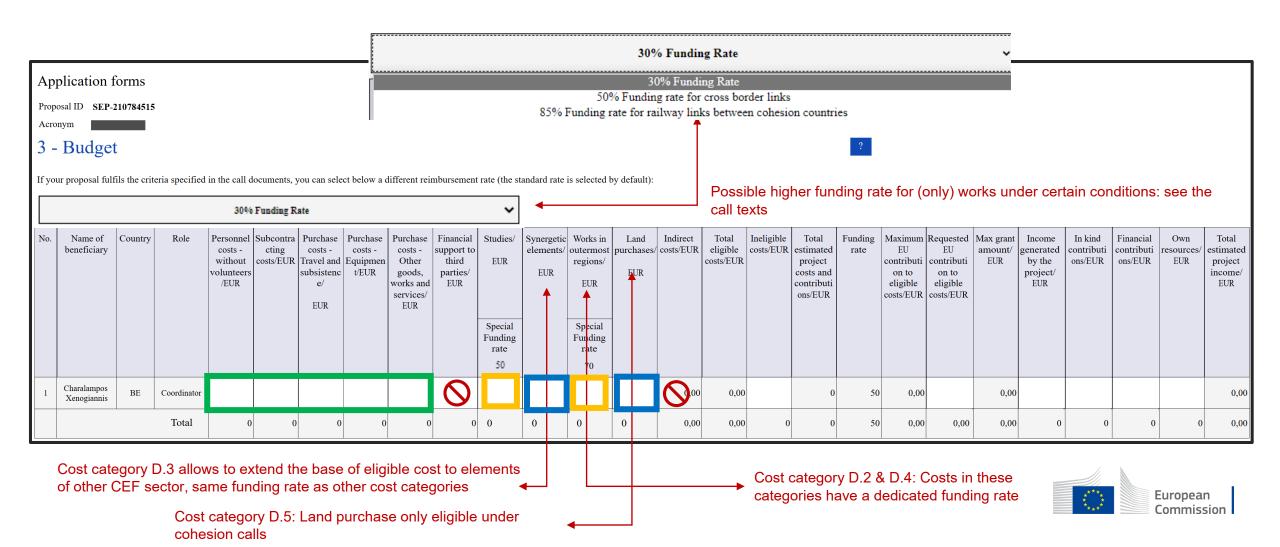
1. Budget in Part A of the SEP submission

&

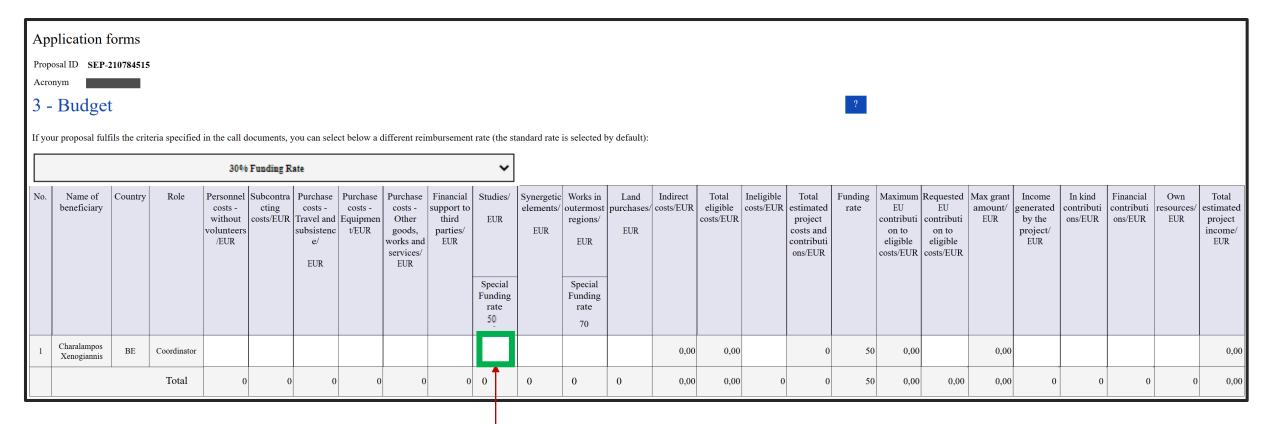
- Detailed budget table per work package Excel file uploaded as mandatory annex for all cost applications
- 3. Calculator for unit contributions: Excel file uploaded as mandatory annex for ERTMS & RFN



Example 1: Budget for Works or Mixed applications

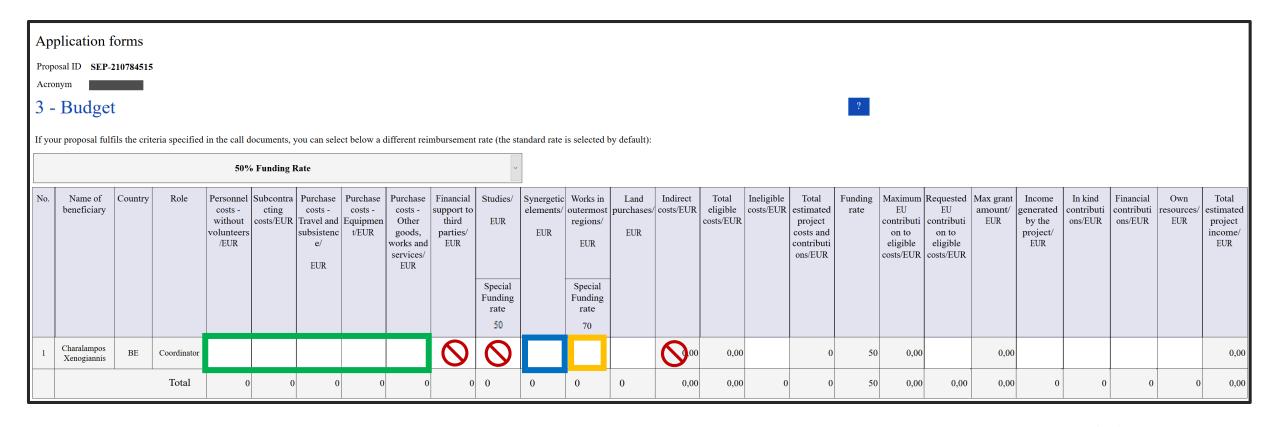


Example 2: Budget for Studies only applications under a Works & Mixed topic



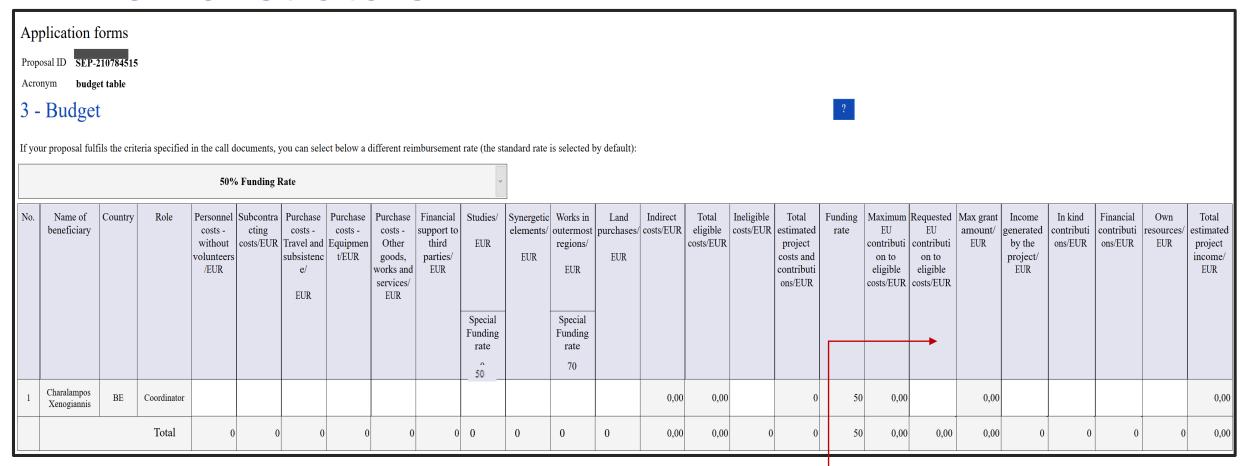


Example 3: Budget for studies proposal in a study topic e.g. newtech





Example 4: Budget for SESAR Digital Sky Demonstrators



The Call text lists numerous funding rates. Given that the standard funding rate is 50% applicants must request a lower contribution in line with the applicable funding rates



Budget requirements for proposals

START (BUDGET FORECAST PER WP) **PROJECT DATA** Project number: Project acronym:

Work package Funding Rate name WP name 1 0% 0% WP name 2 WP name 3 0% WP name 4 0%

Participant name Participant name1 Participant name2

DETAILED BUDGET TABLE PER WP PROJECT DATA Project number: 0 Project acronym: BUDGET BREAKDOWN PER WORK PACKAGE AND PARTICIPANT **Funding rate** EU Reporting Reporting Reporting Reporting Reporting Total Work Package **Participant** (for work period 1 period 2 period 3 period 4 period 5 costs contribution package) WP name 1 Participant name1 0.00 0.00 0.00 0.00 0.00 0.00 0% 0.00 0.00 WP name 1 0.00 0.00 0.00 0.00 0% 0.00 Participant name2 0.00 0% WP name 2 Participant name1 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0% WP name 3 Participant name1 0.00 0.00 0.00 WP name 4 0.00 0.00 0.00 0.00 0.00 0.00 0% Participant name1 0.00 0.00 0.00 0.00 0.00 0.00 Total 0.00 0.00

EU CONTRIBUTION TOTAL COSTS **ENCODE VALUE FROM EGRANTS** DIFFERENCE 0



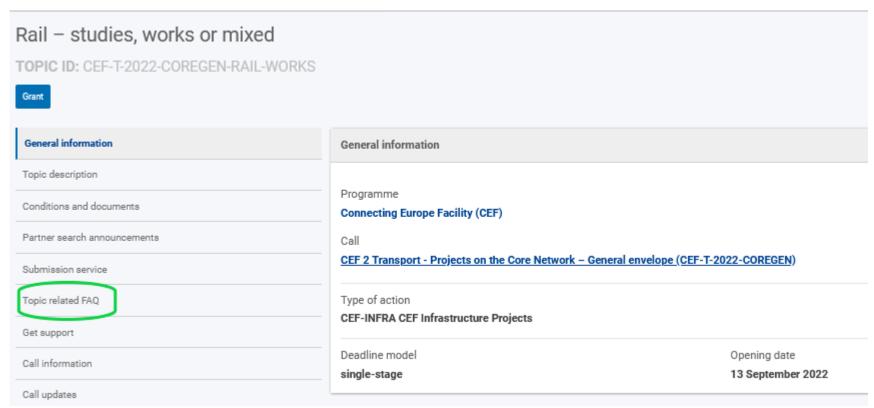
Budget requirements for proposals

- Consequences for budget planning and structure
- Total costs must match between the budget tables per cost category (structured) and per work package (unstructured financial information)
- In case of divergences the information in the structured data will prevail.
- Plan and prepare your accounting: Any cost foreseen to be claimed for reimbursement in the future must be clearly attributable under both approaches (cost categories and work packages) (except unit cost!
- Define work packages with homogenous activities of category D.2/4 only under a single funding rate to avoid complexity of financial reporting!



Frequently Asked Questions (FAQ)

Topic related FAQ can be found in the topic pages





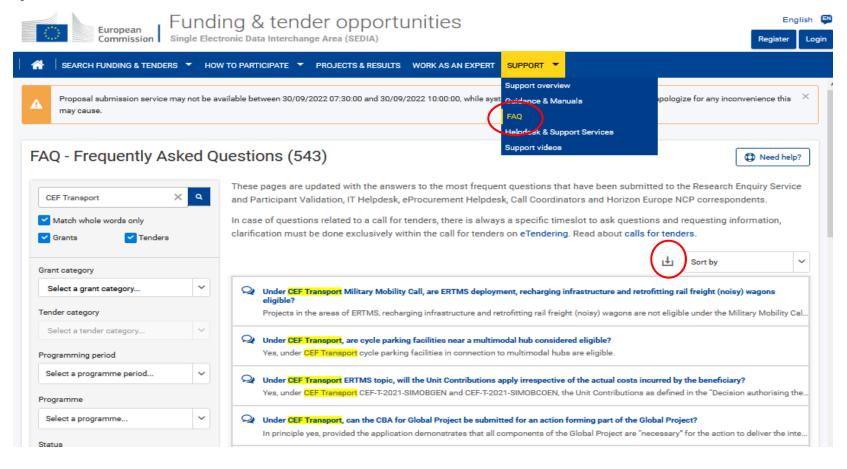
Topic related FAQ

Topic related FAQ	Q	Search			
Under CEF Transport Military Mobility Call, what information should be pr The applicant should clearly describe in the Application Form - Technical D			nce with the dual-use requirements defined in the Commission Implementing Regulation (EU) 2021/1328 requirements are addressed by the project	8?	
Q Under CEF Transport Military Mobility Call, are any of the dual-use require	ements defined in the Com	nmission Implementing Regulation (EU)	EU) 2021/1328 given a higher priority?		
No, all dual-use requirements defined in the Commission Implementing Re	egulation (EU) 2021/1328 a	are of equal priority. The dual-use require	irements to be met by a project must correspond		
Under CEF Transport Military Mobility Call, can one project cover differen	nt transport modes?				
Yes, if relevant for civilian-defence dual-use, a project under CEF Transport Military Mobility Call can cover different transport modes. However, if a project covers different trans					
Under CEF Transport, can a project be financed under Military Mobility Ca No, to be eligible, projects aiming at enabling civilian-defence dual use of t		•	-		
Q Under CEF Transport, are investments in new and innovative rolling stock No. Investments in rolling stock are not eligible under the Military Mobility		use eligible?			
Under CEF Transport, what is included in the EU military transport networ The EU military transport network is identified by the Council in the Military					
Q Under CEF Transport, does the project need to be located on the TEN-T not Yes. To be eligible, projects aiming at enabling civilian-defence dual use of		e located on the TEN-T network. In additi	dition, the projects must be also located		
Under CEF Transport Military Mobility Call, are projects exceeding the dualified a project exceeds any of the dual-use requirements specified in the Com			ible to apply, but co-funding would be possi		



General CEF FAQs

 General FAQ can be searched with the term 'CEF Transport' in the FAQs and exported into a dataset





Need help?

- Online Manual: Step-by-step online guidance
- IT-How-to: IT guidance with screenshots
- <u>IT helpdesk</u>: Contact the IT helpdesk for questions such as forgotten passwords, access rights and roles, technical aspects of submission of proposals, etc.
- FAQ related to the 'submission of proposals' process
- Call related questions: <u>CINEA-CEF-TRANSPORT-CALLS@ec.europa.eu</u>
- Service desk: <u>EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu</u>



Applicant's checklist (1/3)

- Proposals must be submitted before the call deadline <u>18 January 2023</u>, 17:00 CET.
 - Complete your application sufficiently in advance to avoid any last minute technical problems. Don't leave submission for the last day!
- Proposals must be submitted electronically via the Funding & Tender
 Opportunities Portal Electronic Submission system.
 - Paper or e-mail submissions are NOT possible.
- Proposals must be complete, i.e. include **all documents and mandatory annexes**.

Applicant's checklist (2/3)

- Make sure that you use the application forms and templates provided on the Submission System:
 - the use of those forms is mandatory
- Before submitting the application, make sure to:
 - encode all sections of application form <u>part A</u> directly in the F&T platform
 - indicate the location of the action through the GIS data button
 - read, complete and upload application form <u>part B</u> (limited to maximum 120 pages any additional pages will be made invisible to the evaluators by the system)
 - attach all <u>mandatory annexes</u>



Applicant's checklist (3/3)

- Scope: make sure your proposal fit in the scope of the Work Programme and the call for proposals for which you are applying.
- Proof read your proposal:
 - Do one last check to ensure that your proposal is clear and easy to follow and explain issues, including local context, that may be evident to you
 - External evaluators can only assess your proposal on the basis of provided information no assumptions will be made
- All beneficiaries, affiliated entities and associated partners must be registered in the Participant Register before submitting the application.



Pay attention to terminology

- **Project**: the term 'project' used in the call text, application form and other documents is synonymous to the term 'action' used in the CEF Regulation (see definition article 2).
 - Article 2 (CEF Regulation 2021/1153): "action" means any activity which has been identified
 as financially and technically independent, has a set time-frame and is necessary for the
 implementation of a project.
- Work Package: a Work Package (WP) is a major subdivision of the project (equivalent to activity under CEF1):
 - Example: Project Management or preparation of Detailed Design
 - WPs can run in parallel and/or be sequential
- Task: subdivision of a Work Package
 - Example: Within WP "Project Management": coordination meetings, accounting, project monitoring.

Timetable and deadlines

Timetable and deadlines (indicative)				
Call opening	13 September 2022			
Deadline for submission	18 January 2023 (17:00 CET)			
Evaluation	January – May 2023			
Information on evaluation results	June 2023			
GA signature	September / October 2023			

