

EUROPEAN CLIMATE, INFRASTRUCTURE AND ENVIRONMENT EXECUTIVE AGENCY (CINEA)

CINEA.D - Natural resources, climate, sustainable blue economy and clean energy **D.3 - Sustainable Blue Economy**

Data Protection Notice

Info day for Call for Proposals under Pilot Projects and Preparatory Actions "Saving our Seas – Reducing the danger of munitions dumped in European seas" PPPA-2024-MUNITIONS

05 July 2024

In accordance with Regulation (EU) 2018/1725 of 23 October 2018 on data protection (hereinafter the Regulation¹), the European Climate, Infrastructure and Environment Executive Agency (hereafter CINEA) collects your personal data only to the extent necessary to fulfil the precise purpose related to its tasks.

1. The **controller** is:

The European Climate, Infrastructure and Environment Executive Agency (CINEA) Chaussée de Wavre 910 - BLS2 05/259 BE – 1049 Brussels CINEA Unit D.3 – Sustainable Blue Economy Person responsible for the processing: Head of Unit D.3 Email: <u>CINEA-EMFAF-EVENTS@EC.EUROPA.EU</u>

- 2. The purpose of the processing operation is for the controller to promote the Call for Proposals for a Pilot Project: "Saving our Seas Reducing the danger of munitions dumped in European seas (PPPA-2024-MUNITIONS)" to relevant target audiences. This is done by organising an online info day using the SCIC web streaming services provided by the European Commission and performing all the relevant communication and dissemination actions. It covers:
 - a) Management of the Information Day, including the registration to the event via EU Survey website (corporate tool provided by the European Commission);
 - b) Creation of a list of participants;
 - c) Distribution and feedback of reports;
 - d) Event follow-up;
 - e) Sharing information on CINEA and EUROPA websites about the event and its follow-up;
 - f) Production and delivery of the visual and audio-visual content such as promotional videos to be shared on <u>CINEA's YouTube account</u>, pictures and other promotional

^{(&}lt;sup>1</sup>) Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJEU L295/39, 21.11.2018).

European Climate, Infrastructure and Environment Executive Agency (CINEA), B-1049 Brussels, BELGIUM

material used for communication and dissemination activities, only if prior consent is provided.

- 3. The **data subjects** concerned by this notice are:
 - a) Remote participants (applicants, stakeholders, individuals) registering to the online event and/or using Sli.do;
 - b) The staff of the European Commission and CINEA involved in the PPPA call (speakers and participants).
- 4. The categories of personal data collected and used for the processing operations are:
 - a) Identification data: first name, last name, function, type and name of the organisation, work country; IP address.
 - b) Contact details: professional or personal e-mail;

For some sessions, remote participants may be able to intervene via Sli.do. In these circumstances, Sli.do may collect questions, polls, ideas and any other event content which users submit via the service in their sole discretion. If you have a Sli.do account you can change information about you or completely permanently delete your account if you wish to be "forgotten". If you don't have a Sli.do account, but you were interacting with any event via Sli.do, you can anonymize your activity and wipeout any personal information related with such interaction.

Audio-visual recording of the speakers and organisers may be taken and published on CINEA website as well as on YouTube channel, if prior consent is provided.

The audience or non-speaker participants are not photographed individually or in groups. Non-speaker participants will follow the event in web streaming.

The collected questions and answers will be presented in anonymized manner and/or as aggregated data in the Funding and Tenders Opportunities portal. These reports will be publicly available but will not allow for the identification of the data source. This means that you will not be identifiable and your personal data will not be made public.

If you decide to take photographs/audio-visual recordings of participants of the meeting or event and/or publish them online, you need to ensure that you have received a prior consent about this. The same applies if you download the photographs that will be posted on the Intranet and publish them on the Internet. The Data Controller shall not be held accountable for any processing of personal data that you might carry out on your own initiative during or after the event.

5. The **recipients** of the data are:

All recipients are on a "need to know" basis:

- a) Authorised staff of CINEA and the European Commission (DG MARE) in charge of the Info Day;
- b) Authorised staff of the SCIC web streaming services and Sli.do acting as processors, supporting the organisation of the event.

Only persons relevant for the performance of the services, including accredited staff, SME beneficiaries of the assistance services, large enterprises, investors and other service providers selected by CINEA and the European Commission might have access to a limited subsection of your data if needed.

In case of audits or proceedings, etc., personal data may be provided to CINEA's Internal Controller, DPO, Legal Affairs Sector, etc.

In addition, data may be disclosed to public authorities in accordance with Union and Member State law such as the European Court of Justice or a national judge as well as the lawyers and the agents of the parties in case of a legal procedure, Investigation and Disciplinary Office of the European Commission (IDOC), the competent Appointing Authority in case of a request or a complaint lodged under Articles 90 of the Staff Regulations, European Anti-Fraud Office (OLAF), the Internal Audit Service of the Commission, the Court of Auditors ,the European Ombudsman, the European Data Protection Supervisor and the European Public Prosecutor's Office.

6. Data Subjects rights:

- You have the right at any time to access, rectify, erase ('right to be forgotten') your personal data or to request the restriction of your processing;
- You are also entitled to object to the processing of your personal data on grounds relating to your particular situation at any time, unless CINEA demonstrates compelling and overriding legitimate grounds or in case of legal claims.

When processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing before such a withdrawal.

You can exercise your rights by sending an email with the requested change(s) to the controller via the functional mailbox indicated here above in Section 1. In any case your data will be modified or removed accordingly and as soon as practicable (maximum within 7 working days).

To ensure the consistency of the platforms and the coherence of its content, your contributions and comments will be published on the Funding & Tender Portal but anonymised, even in case of an eventual removal of your profile.

In any case, your data will be modified or removed accordingly and as soon as practicable (maximum within 15 working days).

However, in line with Article 25 of the Regulation, the data controller may restrict the rights of the data subjects based on the <u>Decision of the Steering Committee (2020) 26 of 14/10/20 (OJEU L 45 on 9.2.2021, p. 80</u>), in case where such restriction constitutes a measure necessary to safeguard the protection of the data subjects or the rights and freedoms of other data subjects, etc.

7. How does CINEA protect and safeguard your data?

Relevant organisational and technical measures are taken by the Agency to ensure the security of your personal data. Access to your data is restricted on an individual need to know basis and through User-ID and password and can be accessed via an authentication system. Your data resides on the servers of the European Commission, which abide by

strict security measures implemented by DG DIGIT to protect the security and integrity of the relevant electronic assets. CINEA is also bound by Commission Decision 2017/46 of 10/1/17 on the security of communications & information systems in the EC.

The processing is not intended to be used for any automated decision-making, including profiling.

The personal data and all information collected is also stored on the servers of the processors, which have secured data management systems. The processors are bound by specific contractual clauses for any processing operations of your personal data on behalf of the data controller. The processors have put in place appropriate technical and organisational measures to ensure the required level of security. For the purpose of hosting this virtual meeting Slido platform will be used, which enables the configuration of the cookie banner that informs visitors about the use of cookies. This banner includes a link to the cookie policy and to the option of Agree/Decline the described cookies.

Where applicable, the cookies used by the Controller are covered by the <u>cookie policy</u> of the Commission. Every time you visit the Commission's websites, you will be requested to accept or refuse cookies. Cookies are stored by Europa Analytics, the corporate service which measures the effectiveness and efficiency of the European Commission's websites on EUROPA. Enabling these cookies is not strictly necessary and is only used to ensure a better browsing experience. Cookie-related information is not used to identify data subjects personally and the pattern data is fully under the Commission's control. These cookies are not used for any purpose other than the browsing quality.

The processors are bound by a specific contractual clause for any processing operations of your personal data on behalf of the data controller. The processors have put in place appropriate technical and organisational measures to ensure the required level of security.

The event will be held using IT services provided by the sub-contractor Sli.do which may collect personal data and have more specific cookies and privacy policies. Speakers will connect via the Microsoft Teams platform. For more information, please consult their privacy statements:

- <u>EUSurvey Privacy Statement (europa.eu)</u>
- Europa Analytics
- <u>SCIC Web streaming Services</u>
- Legal | Slido Audience Interaction Made Easy
- <u>Microsoft Privacy Statement Microsoft privacy</u>

Communication activities around the event may be carried out using third-party IT tools, which may collect personal data and have their own cookies and privacy policies. They may also transfer personal data outside the EU and abide to specific data protection terms, which may be outside of the control of the controller. For additional information, you may consult the following links:

- YouTube;
- <u>X</u>;
- <u>Facebook;</u>
- <u>LinkedIn;</u>
- Instagram.

To be noted that for this process no tracking tool will be used. Only the above-mentioned data in section 4 will be collected by those processors.

8. The legal basis of the processing is:

- a) Council Regulation 58/2003 of 19 December 2002, laying down the Statute for executive agencies to be entrusted with certain tasks in the management of EU programmes;
- b) Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, and repealing Implementing Decisions 2013/801/EU;
- c) Commission Decision C(2021)947 of 12 February 2021 delegating powers to the European Climate, Infrastructure and Environment Executive Agency (²);
- d) Commission Decision C(2024) 3915 of 17 June 2024 on the financing of the Pilot Project "Saving our Seas – Reducing the danger of munitions dumped in European seas (PPPA-2024-MUNITIONS)" and the adoption of the work programme for 2024.

9. The **time limits for keeping** the data are the following:

In accordance with the 2022 Commission Retention List (³) the retention period is 2 years for website related data. Your data will remain in the contractor's database for a maximum period of 5 years after the end of the event. Data will be deleted at the end of this period.

10. Contact information

In case you have any questions about the collection/processing of your personal data, you may contact the data controller who is responsible for this processing activity by using the email address mentioned here above in Section 1.

You may contact at any time the Data Protection Officer of the Agency (<u>CINEA-DPO@ec.europa.eu</u>). You have the right to have recourse at any time to the European Data Protection Supervisor (<u>edps@edps.europa.eu</u>).

^{(&}lt;sup>2</sup>) With a view to the performance of tasks linked to the implementation of Union programmes in the field of transport and energy infrastructure; climate, energy and mobility research and innovation; environment, nature and biodiversity; transition to low-carbon technologies; and maritime and fisheries; comprising, in particular, implementation of appropriations entered in the general budget of the Union and those stemming from external assigned revenue.

 $^(^3)$ SEC(2022)400 - Ares(2022)8801492 - 19/12/2022