



How to submit a proposal in eGrants

Gloria BARILARI, Evaluation Manager, CINEA



Submission of a proposal (step by step)



FAQs



Applicant's checklist

Before creating a proposal

1) Applicants must have an EU login account (former ECAS)

2) All applicant and partner organisations must have a PIC (Participant Identification Code)

3) Find the Call in the portal and fill-in the application online

Before creating a proposal

- If somebody does not have a **valid EU login**, they can create it here:

<https://webgate.ec.europa.eu/cas/eim/external/register.cgi>

- If an organisation does not have a **PIC**, they should register in the Participant register:

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>

Funding & Tender Opportunities Portal

The screenshot displays the European Commission's Funding & tender opportunities portal. The search bar contains 'CEF-E-2023'. The results page shows a grid of EU Programmes, with 'Connecting Europe Facility (CEF)' highlighted in red. Below this, a detailed view of the CEF call is shown, including a table of funding and tenders. The table lists two calls: 'Electricity, Gas, Smart Grids and CO₂ networks - Works' and 'Electricity, Gas, Smart Grids and CO₂ networks - Studies'. Both calls are in the 'Open for submission' status.

Programme	Type of action	Opening date	Status	Deadline model	Deadline date
Connecting Europe Facility (CEF)	CEF Infrastructure Projects	18 April 2023	Open for submission	single stage	05 September 2023 17:00:00 Brussels time
Connecting Europe Facility (CEF)	CEF Project Grants	18 April 2023	Open for submission	single stage	05 September 2023 17:00:00 Brussels time

Direct links to PCI call

- For works
 - <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/topic-details/cef-e-2023-pci-works>
- For studies
 - <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/topic-details/cef-e-2023-pci-studies>

CEF-E-2023-PCI call – 2 topics

The screenshot shows the European Commission's 'Funding & tender opportunities' portal. The page is titled 'Connecting Europe Facility (CEF)' and displays search results for 'Funding and tenders (2)'. The search filters on the left include: 'Type your Keywords...', 'Match whole words only' (checked), 'GRANTS' (checked), 'TENDERS' (checked), 'Submission status' (Forthcoming, Open for submission (2), Closed), 'Programming period' (2021 - 2027 (2)), 'Filter by call' (CEF-E-2023-PCI (2)), and 'Type of grants calls'. The search results are sorted by 'Submission status' and show two topics:

- Electricity, Gas, Smart Grids and CO₂ networks - Works** (CEF-E-2023-PCI-WORKS)
 - Programme: Connecting Europe Facility (CEF)
 - Type of action: CEF Infrastructure Projects
 - Opening date: 18 April 2023
 - Status: Open for submission
 - Deadline model: single-stage
 - Deadline date: 05 September 2023 17:00:00 Brussels time
- Electricity, Gas, Smart Grids and CO₂ networks - Studies** (CEF-E-2023-PCI-STUDIES)
 - Programme: Connecting Europe Facility (CEF)
 - Type of action: CEF Project Grants
 - Opening date: 18 April 2023
 - Status: Open for submission
 - Deadline model: single-stage
 - Deadline date: 05 September 2023 17:00:00 Brussels time

Topic page

Electricity, Gas, Smart Grids and CO₂ networks - Works

TOPIC ID: CEF-E-2023-PCI-WORKS

Grant

General information

Topic description

Conditions and documents

Partner search announcements

Submission service

Topic related FAQ

Get support

Call information

Call updates

 Go back


General information

Programme

Connecting Europe Facility (CEF)

Call

CEF 2 Energy - Projects of Common Interest 2023 (CEF-E-2023-PCI)

 See budget overview

Type of action

CEF-INFRA CEF Infrastructure Projects

Type of MGA

CEF Action Grant Budget-Based [CEF-AG]

Open for submission

Deadline model

single-stage

Opening date

18 April 2023

Deadline date

05 September 2023 17:00:00 Brussels time

Topic description

ExpectedOutcome:

Both topics under this call aim to enable PCIs to be implemented within the framework of the deployment of trans-European networks in the energy sector. In particular, the call shall contribute to supporting energy infrastructure PCIs that have significant socio-economic benefits and ensure greater solidarity among Member States, but which do not receive adequate financing from the market.

The European Green Deal has emphasized the key enabling role of energy infrastructure in the transition to a climate neutral economy. Projects supported by this call pursue the goals and objectives of the European Green Deal, as well as the Paris Agreement and the 2030 climate and energy targets and long-term decarbonisation objectives. Therefore, financial assistance provided under this call for proposals should maximise its added value towards decarbonisation of the energy sector.

Objective:

show more...

How to apply – submission service

Electricity, Gas, Smart Grids and CO₂ networks - Works
TOPIC ID: CEF-E-2023-PCI-WORKS

[Grant](#)

General information
Topic description
Conditions and documents
Partner search announcements
Submission service
Topic related FAQ
Get support
Call information
Call updates

[Go back](#)

General information

Programme
Connecting Europe Facility (CEF)

Call
CEF 2 Energy - Projects of Common Interest 2023 (CEF-E-2023-PCI)

[See budget overview](#)

Type of action
CEF-INFRA CEF Infrastructure Projects

Type of MGA
CEF Action Grant Budget-Based [CEF-AG]

[Open for submission](#)

Deadline model	Opening date	Deadline date
single-stage	18 April 2023	05 September 2023 17:00:00 Brussels time

Topic description

European Commission
Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

General information
Topic description
Conditions and documents
Partner search announcements
Submission service
Topic related FAQ
Get support
Call information
Call updates

[Go back](#)

Partner search announcements

2 Searches of partners to collaborate on this topic

[View / Edit](#)

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal, as well as any user having an active public Person profile.

Start submission

To access the Electronic Submission Service, please click on the submission button next to the type of action and the type of model grant agreement that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

CEF Infrastructure Projects [CEF-INFRA], CEF Action Grant Budget-Based [CEF-AG]

[Start submission](#)

[Need help?](#)

Please confirm your choice

You selected this topic: **Electricity, Gas, Smart Grids and CO₂ networks - Works - CEF-E-2023-PCI-WORKS**

You selected this type of action and model grant agreement: **CEF Infrastructure Projects [CEF-INFRA], CEF Action Grant Budget-Based [CEF-AG]**

Related Call: **CEF 2 Energy - Projects of Common Interest 2023**

Your selection cannot be changed subsequently in the submission system.

[CANCEL](#) [CONFIRM](#)

How to apply - Creating a proposal

The screenshot displays the 'Funding: Submission Service' interface. At the top, the European Commission logo is on the left, and a user profile for 'Gloria BARILARI' is on the right. A progress bar shows six steps: 'Login' (checked), 'Topic selection' (checked), 'Create proposal' (active), 'Participants', 'Proposal forms', and 'Submit'. Below the progress bar, the 'Create proposal' section is active. It includes a 'Deadline' box showing '05 September 2023 17:00:00 Brussels Local Time' and '124 days left until closure'. A 'Call data' box lists 'Call: CEF-E-2023-PCI', 'Topic: CEF-E-2023-PCI-WORKS', 'Type of action: CEF-INFRA', and 'Type of MGA: CEF-AG'. A warning box states: 'Topic and type of action can only be changed by creating a new proposal.' The 'Find your organisation' section has search fields for 'PIC' and 'Short name', a 'Search' button, and a list of previously associated organisations with their PICs and names.

Forgotten PIC → Search by name

NO PIC → [Participant Register](#)

Creating a proposal - Participants

Progress bar: Login (✓) - Topic selection (✓) - Create proposal (✎) - Participants (○) - Proposal forms (○) - Submit (○)

Support & Helpdesk

- Online Manual
- IT How To
- IT Helpdesk
- FAQ

Service Desk:

- EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu
- +32 2 29 92222

Your role

Please indicate your role in this proposal *

- Main contact
- Contact person

Your proposal

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym * 20

Short Summary * 2000

SAVE AND GO TO NEXT STEP

State the role in the proposal

Fill in the acronym and short summary

Creating a proposal – add partners

European Commission | Funding: Submission Service

Welcome Gloria BARILARI

Progress: Login, Topic selection, Create proposal, **Participants**, Proposal forms, Submit

Participants

Deadline
05 September 2023 17:00:00 Brussels Local Time
118 days left until closure

Call data
Call: CEF-E-2023-PCI
Topic: CEF-E-2023-PCI-WORKS
Type of action: CEF-INFRA
Type of MGA: CEF-AG
Topic and type of action can only be changed by creating a new proposal.

Proposal data
Acronym: NL-PCI-2023
Draft ID: SEP-210953239

Download Part B templates
Download part B templates

Support & Helpdesk
Online Manual | IT How To
IT Helpdesk | FAQ
Service Desk:
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu
+32 2 29 92222

Coordinator
Baird Consulting SCS

Contacts
1 Baird Consulting SCS
Main contact: Gloria BARILARI

Number of participants: 1

Buttons: Add Partner, Add Associated partner, SAVE, SAVE AND GO TO NEXT STEP, NEXT

Add more contacts
Add partners
Partners also need PICs

Creating a proposal – Application forms

Part A

- Administrative form to be filled in online

Part B
and
annexes

- Part B: Technical part to be downloaded from the system, filled in offline, uploaded as a PDF
- Annexes

Part A – Administrative form

Application forms

Call: CEF-E-2023-PCI
(CEF 2 Energy - Projects of Common Interest 2023)

Topic: CEF-E-2023-PCI-WORKS
Type of Action: CEF-INFRA
(CEF Infrastructure Projects)
Proposal number: SEP-210952101
Proposal acronym: NL-
Type of Model Grant Agreement: CEF Action Grant Budget-Based

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Other questions	Show

How to fill in the forms
The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the steps in the submission wizard.

[Read more](#)

Application forms

Proposal ID SEP-210952101

Acronym NL-PCI-2023

5 - Other questions

Is the proposal complementary (twinned) to another proposal submitted under the call?	?
Is the proposal complementary to another proposal?	▼
Synergies between CEF sectors and with EU's research programmes projects?	?
Synergies between CEF sectors: transport, energy and digital	▼
Synergies between CEF project and EU's research programmes, notably by Horizon 2020 or Horizon Europe programme?	▼
In which Member State(s) and/or associated countries will the project be implemented?	▼
	Add Remove

Part A includes:

1. General information
 - Proposal acronym and title, duration, PCI (energy sector, priority corridor) and abstract
 - Declarations
2. Participants – Fill in organisational and contact information for each participating organisation
3. Budget (summarised, per partner)
4. Other questions

SAVE + VALIDATE

To be filled in online

Part B – technical description

Call: [insert call identifier] — [insert call name]

EU Grants: Application form (CEF-E): V2.0 – 01.06.2022

TECHNICAL DESCRIPTION (PART B)

COVER PAGE

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system. Page 1 with the grey IMPORTANT NOTICE box should be deleted before uploading.

Note:
Please read carefully the conditions set out in the Call document (for open calls: published on the Portal). Pay particular attention to the award criteria; they explain how the application will be evaluated.
The term 'project' used in this application form and other documents is synonymous to the term 'action' used in the CEF Regulation [2021/1163](#).

PROJECT	
Project name:	[project title]
Project acronym:	[acronym]
Coordinator contact:	[name NAME], [organisation name]
Starting date	[date]
Duration	[number of months]

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5.1 Financial gap	12
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Part B is the description of the action and the technical content of the proposal

Download the mandatory Word template from the submission system, fill it in and upload it as a PDF, together with the other annexes

Creating a proposal – Application forms

Proposal forms

Deadline
25 September 2023 17:00:00 Brussels Local Time
124 days left until closure

Call data
Call: CEF-E-2023-PCI
Topic: CEF-E-2023-PCI-WORK 3
Type of action: CEF-INFRA
Type of MGA: CEF-AG
⚠ Topic and type of action can only be changed by creating a new proposal.

Proposal data
Acronym: 4.8.8-W-M-23-NL-
Draft ID: SEP-210552101

Download Part B templates
Download part B templates

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Online Manual IT How To
IT Helpdesk FAQ

Service Desk:
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu
+32 2 29 92222

In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal.
Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.
Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.
Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)
Edit forms View history Print preview

Part B and Annexes
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B *	<input type="text"/>	Upload
Detailed budget table per WP *	<input type="text"/>	Upload
Annual activity reports	<input type="text"/>	Upload
List of previous projects	<input type="text"/>	Upload
Timetable/Gantt chart *	<input type="text"/>	Upload
Letters of support (MS Agreement) *	<input type="text"/>	Upload
PCI CBA report	<input type="text"/>	Upload
TEN-E compliance form *	<input type="text"/>	Upload
Environmental compliance file *	<input type="text"/>	Upload
Business plan *	<input type="text"/>	Upload
Business plan financial spreadsheet	<input type="text"/>	Upload
Project-specific cross-border cost allocation	<input type="text"/>	Upload
PCI annual report	<input type="text"/>	Upload
Other annexes	<input type="text"/>	Upload

BACK TO PARTICIPANTS LIST VALIDATE SUBMIT

Validation and submission

The screenshot shows a web interface for proposal submission. A red error message is displayed: "Your proposal contains changes that have not yet been submitted." Below this, there are sections for "Administrative forms (PART 1)", "Part 5 and Annexes", and a list of documents to be uploaded, each with a "Upload" button.

Application forms

Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked** (proposal will be submitted with the missing or incorrect value).

Section

Description

General Information

Title - missing entry

Show Error

Declaration

Declaration 1 acceptance is mandatory

Show Error

Aero LTD

This section has not been validated yet

Show Error

Budget

The total requested EU Contribution to eligible costs should not be zero.

Show Error

General Information

Duration - missing entry

Show Warning

General Information

PCI is not selected

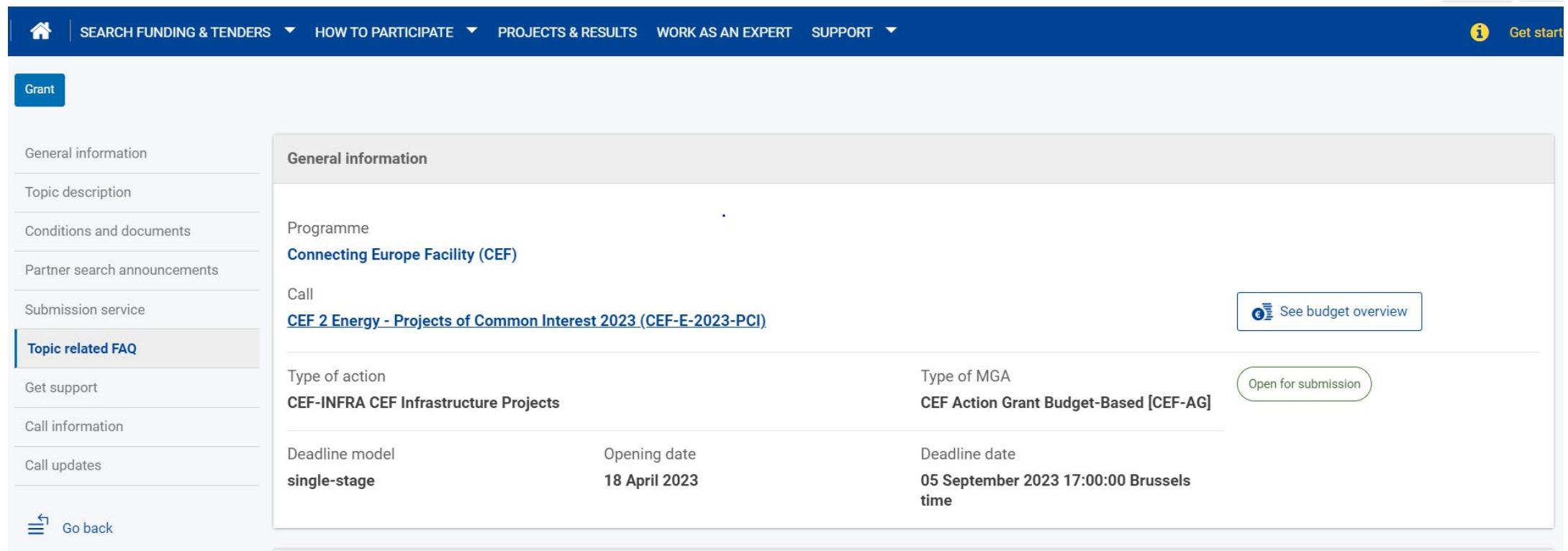
Show Warning

Frequently Asked Questions (FAQs)

- 150 published FAQs on the portal for this Call
- Question not in FAQs, contact the CEF team in CINEA:
CINEA-CEF-ENERGY-CALLS@ec.europa.eu
- For technical questions: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/faq> or <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/support>

Frequently Asked Questions (FAQs)

- Topic related FAQs can be found in the topic pages



The screenshot displays the user interface of the European Commission's funding portal. At the top, a dark blue navigation bar contains a home icon, a search bar, and menu items: 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. A 'Get started' button with an information icon is on the right. Below the navigation bar, a 'Grant' tab is active. On the left, a vertical sidebar lists various sections: 'General information', 'Topic description', 'Conditions and documents', 'Partner search announcements', 'Submission service', 'Topic related FAQ' (highlighted), 'Get support', 'Call information', and 'Call updates'. At the bottom of the sidebar is a 'Go back' button with a left arrow icon. The main content area is titled 'General information' and provides details for a grant under the 'Connecting Europe Facility (CEF)'. The 'Call' section is 'CEF 2 Energy - Projects of Common Interest 2023 (CEF-E-2023-PCI)', with a 'See budget overview' button. The 'Type of action' is 'CEF-INFRA CEF Infrastructure Projects' and the 'Type of MGA' is 'CEF Action Grant Budget-Based [CEF-AG]', with an 'Open for submission' button. The 'Deadline model' is 'single-stage', the 'Opening date' is '18 April 2023', and the 'Deadline date' is '05 September 2023 17:00:00 Brussels time'.

Grant

General information

Topic description

Conditions and documents

Partner search announcements

Submission service

Topic related FAQ

Get support

Call information

Call updates

Go back

General information

Programme
Connecting Europe Facility (CEF)

Call
CEF 2 Energy - Projects of Common Interest 2023 (CEF-E-2023-PCI) [See budget overview](#)

Type of action
CEF-INFRA CEF Infrastructure Projects

Type of MGA
CEF Action Grant Budget-Based [CEF-AG] [Open for submission](#)

Deadline model
single-stage

Opening date
18 April 2023

Deadline date
05 September 2023 17:00:00 Brussels time

FAQs - content

Topic related FAQ

Under CEF-E-PCI, within the context of the REPowerEU in 2023, will gas and electricity projects be favored in the evaluation compared to other priorities? Will there be additional funding for the 2023 call?
There is no earmarking of funds or prioritization of any specific project category. The evaluation is a comprehensive assessment taking into account the objectives of the call and ev...

Under Call CEF-E-PCI, which is the start date of the period in which the actual costs should be incurred in order to be accepted as eligible?
For proposals selected for funding, the specific start date of the project will be set out in the Grant Agreement. The call document (section 10) states that the earliest possible da...

Under CEF Energy, are cost for OPEX eligible? Specifically after installing the battery, are costs for OPEX including insurance costs, penalties, buying of energy, personnel cost and other costs during the operation of the battery eligible?
CEF Energy as per definition of "Works" in the TEN-E/CEF regulations co-funds works only until commissioning. Therefore, the costs for OPEX, including insurance costs, penalties, buy...

Under Call CEF-E-PCI, what type of actions can be funded under the CEF Energy programme?
CEF Energy may co-fund actions that are either studies or works. No mixed proposals, e.g. studies and works, can be co-funded. However, it is possible to submit more than one proposa...

Under Call CEF-E-PCI, how can a PCI be eligible for financial instruments and grants for works if the criterion of Article 14(2)c of the TEN-E Regulation is commercial non-viability? How can financial instruments and grants be combined?
Article 14.1 of the TEN-E Regulation specifies that projects falling under categories set in Annex II.1, 2 and 4 of the TEN-E Regulation are eligible for Union financial assistance i...

Under Call CEF-E-PCI, what are studies with physical interventions?
Studies with physical interventions are studies that imply interventions such as destructive tests, excavations, etc. aimed to define and develop a project fully and decide on its fi...

Under Call CEF-E-PCI, is there a eligibility requirement that there should be no signed contract between project promoter and contractor prior to submitting an application?
There is no requirement outlining that there should be no signed contract between project promoter and contractor before a proposal has been submitted. If a contract already exists, ...

Under CEF Energy, can a proposal be submitted by an implementing entity, noting that this is an affiliated entity of the project promoter?
Yes. An affiliated entity of the project promoter can be part of an application. Please note however that the proposal cannot be sent only by the affiliated entity (the project promo...

Under CEF Energy, is there any correlation between means of verification for milestones and deliverables for the same task?
These are two different but related things. Deliverables are the project outputs, the main results of the action activities, e.g.: documentation for the detailed Environmental Impact...

Under CEF Energy it is possible for Study actions to include field/survey/monitoring activities?
Yes. Please check also: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/faq/16652>

FAQs - technical

FAQ - Frequently Asked Questions (6878)

Match whole words only

Grants Tenders

Grant category


Tender category

Programming period

Programme

Status
 Active (6878)
 Archived

Clear filter

 Support overview

These pages are updated with the answers to the most frequent questions that have been submitted to the Research Enquiry Service and Participant Validation, IT Helpdesk, eProcurement Helpdesk, Call Coordinators and Horizon Europe NCP correspondents.

In case of questions related to a call for tenders, there is always a specific timeslot to ask questions and requesting information, clarification must be done exclusively within the call for tenders on [eTendering](#). Read about [calls for tenders](#).

 Newest

Under the call SMP-COSME-2023-EYEUA, are there any restrictions for organisations applying from Ukraine?

In general, Ukrainian organisations applying should meet the same criteria as organisations applying from other eligible countries. However, please remember that the call stipulates...

Under the call SMP-COSME-2023-EYEUA, can more than 2 Ukrainian IOs be part of the consortium?

No, the Call's provisions limiting the number of IOs from one country to max. 2 does also apply to Ukrainian organisations.

Under the NDICI-2023-MOBAF call, is it possible to apply in all fields, including engineering science?

The2023 MOBAF call is open to all themes/subject areas. Indicatively 40% of the selected projects will address the thematic fields related to environment and climate change. Please r...

Under the NDICI-2023-MOBAF call, can the private/public organizations hosting mobility for trainees be included in the consortium as associated partners?

Yes, this is possible. However, if you expect that the cooperation arrangements with hosting organisation may entail any type of financial component (e.g. reimbursement of costs), you...

How are the costs for volunteers calculated?

The work carried out by volunteers under an action or work programme must be declared as personnel costs based on unit costs that were fixed by Decision C (2019) 2646 and s...

What is the minimum and maximum grant amount that could be awarded? Are there any limits that we should take into consideration when drafting the budget?

As indicated in the Call document, section 6. Eligibility - Project budget, for the call CERV-2023-CITIZENS-REM, The EU grant applied for cannot be lower than EUR 50 000 and there is...

For lump sum grants, what should we do if we have more events than lines in the lump sum calculator in Excel?

As per the call document, one event equals to one work package and you should calculate the lump sum per work packages. If you have more work packages than lines in the lump sum calc...

Could an association, not for profit, representing national ship owners, or a national agency or authority related to marine and water management be eligible under the EMFAF-2023-PIA-FisheriesScientificAdvice call for proposals?

Section 6 of the call document described the eligibility criteria. The critical point to look at is the main activity of the potential applicants. The aim of the call is to find be...

Under the EMFAF-2023-PIA-FisheriesScientificAdvice call for proposals, what are the prerequisites or templates for the application format?

All relevant information regarding the proposal submission is explained under section 11 of the call document. The template of the Application form is available in pdf format in the...

What is the maximum budget for a proposal submitted under the EMFAF-2023-PIA-FisheriesScientificAdvice call of proposals, in total or per application?

Applicant's checklist (1/2)

- Proposals must be submitted well before the call deadline:

5 September 2023, 17:00 CET

- Proposals must be submitted **electronically via the Funding & Tender Opportunities Portal** - Electronic Submission system.

Paper or e-mail submissions are NOT possible.

- **All beneficiaries must be registered in the Participant Register** before submitting the application.

Applicant's checklist (2/2)

- Make sure that you use the **application forms and templates provided in the Submission System:**

The use of those forms is **mandatory**

- **Before submitting the application**, make sure to complete:
 - Part A: (Choose PCI and save country in “other questions”)
 - Part B: application form and annexes (to upload)

Thank you



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